Welcome to Career Notes

Recent grads and alums, please let Monica know if you would like her to add your non-VLS email to this list! Check out our alumni resources page: [https://www.vermontlaw.edu/careers/for-alumni](https://www.vermontlaw.edu/careers/for-alumni) and don't forget to sign up for vlsconnect (see the last page of this newsletter for the link).

If you are an online student or an alum, we are happy to meet with you by phone or via video conferencing. Current online students, please check the Moodle page for resource material on career related topics.

**PLEASE NOTE:** We can't include all the jobs we find. Set up personal alerts on job search pages (see next page) to receive postings for jobs that fit with your specific needs.

A note on where we find these jobs

In the postings we include, we try to list as much information so that you can find this posting on your own. Wherever possible, a link is also included. We do our best to include only the most recently posted jobs. There are a number of ways that we receive and find the job descriptions we post:

- VLS Alums and friends send them to us
- We actively solicit jobs from past or prospective employers
- Employers seek us out
- We have “alerts” set up on several sites that will send us links to particular types of jobs
- We actively search various job websites for interesting postings relevant to you
- We go directly to the websites of various governments, organizations, and businesses and check out their “join us”, “employment”, or “career” pages

*Please let us know if you plan to apply to any of the jobs included in this newsletter so that we can help you with your applications and/or find similar jobs to include in future newsletters.*
We have job postings on Facebook
https://www.facebook.com/groups/295128751297/

Join the “Vermont Law School Career Services” group on Facebook. This is a closed group only for VLS students and alums. It has new postings daily, and is searchable. Most focus on post-graduation jobs many being Masters specific. In addition there are usually a broad range of positions for a variety of experience levels (including summer internships, fellowships, and similar opportunities). Aums and current students are encouraged to share any career opportunities they may wish to pass on to others.

Contact Us
We are here to help. To schedule a phone or virtual appointment, contact Chandra Anderson at canderson@vermontlaw.edu

Recommended Job Search Websites

These are only a few general websites. There are many more out there! Don’t forget to check individual organization websites’ “Jobs” or “Careers” page. Sometimes it requires a bit of searching around but most have one. If you find a resource that’s particularly helpful, please send it along!

Many of these sites allow you to set email alerts

LinkedIn Jobs Indeed USA.Jobs.gov
Idealist.org Zip Recruiter The Ladders
Seven Days For VT Jobs EcoJobs
Seven Days For VT Jobs
NSCRS (RJ)
Conservation Job Board Connect2Justice Jobs
Comfoodjobs VT Farm To Plate Network
Ed’s Clean Energy and Sustainability Jobs List Use this link as there is another list similarly named
**FELLOWSHIPS & INTERN/EXTERNISHIPS**

### What is a Fellowship?

A “fellowship” is a short-term opportunity which can last anywhere from a few weeks to a few years. It can offer you the opportunity to focus on your professional development in your field as well as experiential learning. Fellowships are sponsored by specific organizations with the goal of expanding leadership their field.

**Does a fellowship pay?**

That depends on the organization. Some may be unpaid but offer a stipend while others pay a generous stipend in addition to benefits including healthcare coverage and student loan repayment assistance.

**How do I find out more?**

To learn more about fellowships and to search for one, check out: [Profellow.com](http://Profellow.com)

It’s a great resource for both opportunities and helpful suggestions for making your application competitive.

### Externships

An integral part of the Master's, LLM, and Joint Degree programs is gaining real world experience through externships. Our students explore environmental law, science, and policy in a wide variety of settings both locally and worldwide. Activities may include drafting regulations and legislation, preparing legal memoranda, drafting or commenting on environmental or land use plans, and fieldwork related to wetlands, energy efficiency, local food, and other environmental issues.

For more information on the program, please visit our Master’s Externship webpage [here](http://here). You can log into the [Current Student information page](http://Current Student information page) with your VLS credentials.

You may also contact [Elijah Gleason](http://Elijah Gleason) for with questions.
AmeriCorps Forest Restoration Assistant | The Nature Conservancy | Cumberland, MD

Deadline: Jul 12, 2020

About TNC
The Nature Conservancy is the leading conservation organization working to make a positive impact around the world in 79 countries and territories, all 50 United States, and your backyard. Founded in 1951, our mission is to conserve the lands and waters on which all life depends. One of our core values is our commitment to a globally diverse and culturally competent workforce. Visit www.nature.org/aboutus to learn more.

AmeriCorps is a network of national service programs which take a different approach to improving lives and fostering civic engagement. Members commit their time to address critical community needs like increasing academic achievement, mentoring youth, fighting poverty, sustaining national parks, preparing for disasters, conservation and more. AmeriCorps members make people safer, stronger, healthier; to strengthen communities and to Get Things Done for America. This position is rewarded by a monthly stipend, health and childcare, student loan deferment, an education award, and new skills and training to help build career opportunities.

Position Summary
Become a force for nature and a healthy planet by joining the Maryland/DC Chapter’s Resilient Forests Team! Our work is focused on two areas where our outcomes can have the greatest impact for the residents of Maryland/DC: protecting clean water and tackling climate change. Our efforts span the region, from western Maryland's Central Appalachian forests to our nation's capital and beyond to the Chesapeake Bay.

The AmeriCorps Forest Restoration Assistant serves with The Nature Conservancy over an 11-month period to advance our work in improving private and public lands, providing education and training in stewardship and environmental practices, and growing our volunteer support. They will be responsible for a variety of land stewardship and forest restoration activities in support of the goals for the Maryland/DC Chapter’s Resilient Forests Program and will work with Conservation staff in teams to ensure the coordination, community support and implementation of preserve/forest management plans. Check out the essential functions of this position on our careers site listed in the application section below.

Minimum Qualifications
- U.S. Citizen, U.S. National or Lawful Permanent Resident
- Must be at least 18 years of age
- High school diploma or GED, some college and conservation experience desirable
- Satisfy the National Service Criminal History check eligibility criteria
- Good written and verbal communication skills
- Experience with MS Office
- Ability to follow instructions from colleagues
- Commitment to complete 11 months as AmeriCorps member
- Good organizational skills and ability to manage diverse activities to meet deadlines
- A valid driver’s license

The Nature Conservancy is an Equal Opportunity Employer. Our commitment to diversity includes the recognition that our conservation mission is best advanced by the leadership and contributions of people of all genders with diverse backgrounds, beliefs and cultures. Recruiting and mentoring staff to create an inclusive organization that reflects our global character is a priority and we encourage applicants from all cultures, races, colors, religions, sexes,
national or regional origins, ages, disability status, sexual orientations, gender identities, military or veteran status or other status protected by law.

**HOW TO APPLY**

Please see the full position description and apply at [www.nature.org/careers](http://www.nature.org/careers).

With the support of more than one million members, the Conservancy addresses the most pressing threats to people and nature, working in wild places and in human settled areas including cities. Since its founding in 1951, The Nature Conservancy has protected more than 119 million acres of land and 5,000 miles of rivers worldwide. Through important and strategic partnerships, we are expanding the impact of our work, finding creative ways to pursue our vision of a world where people and nature thrive together, and building long-term relationships with communities and community organizations, government agencies, and commercial businesses. We create partnerships to apply nature-based solutions to both climate change and the meeting of human needs while conserving natural resources at a new scale.

If you are interested in working to save the planet, want to work in a collaborative environment, and like a great benefits package, please submit your cover letter and resume for position number 48777 by 11:59 p.m. Eastern Time by July 12th, 2020.

---

Seed to Table Educator (AmeriCorps State) | Moab, UT

**Deadline:** August 1, 2020

**Term of Service Dates:** August 1st 2020 -August 1st 2021

**Position Overview:** Under the direction of the Youth Programs Director, the Seed to Table Educator will collaborate with Youth Garden Project (YGP) staff, community partners, and Grand County High School to lead young adults in a variety of youth programs at YGP. We are looking for an individual who is flexible, collaborative, able to work independently, exhibits strong leadership, and is enthusiastic about using the garden and profound process of growing food to teach academic and life lessons to youth of all ages and backgrounds.

**Primary Duties and Responsibilities:** The Seed to Table Educator is responsible for the development, scheduling, leading, and assessment of youth program activities in the following areas:

**Grand County High School Programs**
- Collaborate with the Career and Technical Education (CTE) Director to partner and meet department agriculture education needs
- Design and implement possible internship experiences through the CTE Work-Based Learning program
- Build on and teach elective courses: Agriculture in Your Area and Greenhouse Management
- Work with SPED teacher(s) to create and facilitate lesson plans on a regular basis
- Act as liaison for any and all interested teachers to incorporate garden-based education with their curricula including, but not limited to: Foods & Nutrition, Food Sciences, Natural Resources, Plant & Soil Science, etc.

**Seed Crew (Summer Youth Development & Job-Training Program for Young Adults)**
- Improve and continue development of the overall structure of Seed Crew in its’ third year!
- Help recruit applicants, conduct interviews, and hire at least two Seed Crew members
- Co-train, manage, and mentor participants throughout the duration of the summer (9 weeks)

**Nibble Garden & Sensory/Snack Garden Spaces**
- Collaborate with YGP staff to amend garden rows & raised beds, direct sow or transplant, harvest, and generally maintain these production spaces; incorporating youth involvement as much as possible

**Other Youth Program Duties**
- Build relationships with the schools and teachers in addition to families of program attendees
- Help the Youth Programs Crew implement middle school programs as needed
- Develop & administer program evaluations and interpret data with Youth Programs Director
- Track numbers and compile other data for reporting & grant writing purposes
General YGP Responsibilities

- Assist with YGP community and fundraising events occasionally beyond normal work hours
- AmeriCorps members are expected to work 40 hours per week; all YGP staff are required to work some weekend and evening hours in order to participate in special events, fundraisers, and garden chores.

Benefits:

- End of service award ($6,196 education award)
- Annual stipend of: $14,279
- AmeriCorps members will be certified in CPR and First Aid; certification opportunity will be provided if applicant is not already certified

Desired Skills and Experience:

- Hands-on agricultural experience and general knowledge preferred
- Experience working directly with youth in school and/or school-garden settings, designing curriculum, and/or working in non-traditional education spaces
- Graduate of an accredited university or college
- Strengths in time management, prioritizing and delegating tasks, multi-tasking, general ability to work collaboratively in a fast paced work environment
- Advanced verbal and written communication skills with external and internal audiences across all populations
- Highly organized through prep and execution of programs including data collection, participation tracking, and evaluation
- Record of sound job performance and project management based on results
- Proficient with Microsoft Office Suite and G-Suite

HOW TO APPLY

- E-mail a brief cover letter and an attached resume with three professional references to Youth Programs Director, Julie Zender, at julie@youthgardenproject.org
- Applicants will also have to apply through the AmeriCorps State website upon hire

---

**AmeriCorps Vista - SNAP Outreach Systems Specialist**

| Vermont Food Bank | Barre, VT |

Want to make a lasting difference through work that matters? Come join a dedicated team working to ensure that everyone in Vermont has enough healthy food to eat, every day. The Vermont Foodbank is the largest hunger-relief organization in Vermont, providing 12 million pounds of food to 153,000 Vermonters each year through partnerships and innovative programs.

We are seeking a SNAP Outreach Systems Specialist position who will will focus on initiatives that help people facing hunger access SNAP benefits, especially in the southern region of the state. Opportunities will include partnership building, program evaluation, promotion of an automated text screening tool, targeted outreach to unique groups like college students and older adults, and gathering client stories to help reduce the stigma around hunger.

Learn more about [SerVermont and the AmeriCorps VISTA program](#).

For details and to apply, please visit [AmeriCorps.gov](#).

**AmeriCorps Vista - Network Capacity Specialist**

Want to make a lasting difference through work that matters? Come join a dedicated team working to ensure that everyone in Vermont has enough healthy food to eat, every day. The Vermont Foodbank is the largest hunger-relief organization in Vermont, providing 12 million pounds of food to 153,000 Vermonters each year through partnerships and innovative programs.

We are seeking a Network Capacity Specialist who will focus on initiatives to better understand the charitable food system in Vermont and ultimately help to build the capacity of the Foodbank’s network of 215 food shelves and meal sites statewide. Opportunities will include conducting a community needs assessment, developing evaluation tools, data analysis, and partnership building.

Learn more about [SerVermont and the AmeriCorps VISTA program](#).

For details and to apply, please visit [AmeriCorps.gov](#).
Position Title: Equity and Deep Decarbonization Fellow - Climate Corps AmeriCorps
Term of Service: Full-time, September 1, 2020 – July 15, 2021
Time requirements: 40 hours/week; 1,700 hours total from September 1, 2020 - July 15, 2021

Description of duties:
• **Equitable Climate Action Plan (ECAP) Development and Implementation** – Oakland is finalizing a new 10-year ECAP in Summer 2020, which will guide climate and adaptation action until 2030. This is the culmination of several years of community engagement, technical analysis, and iterative plan development. Both Fellows will support ECAP implementation, including policy research, policy and program development, ongoing equitable community engagement, and coordination among City work groups across multiple departments.

• **Zero Emission Vehicle (ZEV) Action Plan Support** – The City has received a planning grant from CalTrans to develop a ZEV Action Plan. Preliminary work on this Plan has begun, but the bulk of research and development is slated to occur in 2020-2021. At least one Fellow will support this work through a combination of best practices review, technical research, community outreach and engagement, and draft development. This project will address passenger vehicle electrification, ZEV infrastructure, medium- and heavy-duty vehicle electrification, and internal policy review.

• **Deep Decarbonization Program Support** – In 2018, Oakland became the first North American city to complete the CURB climate planning tool, analyzing the most cost effective and impactful climate programs to help Oakland reach its deep decarbonization goals. The results informed the high-level strategies in the 2030 ECAP. Both Fellows will serve with staff in ESD, the Department of Transportation, and the Planning and Building Department, to incorporate the results of CURB into strategic and long-range planning, as well as specific policy and program development. These efforts will include transportation mode shifting, vehicle electrification, building energy electrification, and improving building envelope performance.
• **Public Education and Knowledge Sharing** – At least one Fellow will assist in providing the Oakland community with actionable and relevant information on climate science, policy, and focus. Oakland maintains relationships with education providers from the Oakland Unified School District, Y-PLAN, private schools, and adult education providers, and is regularly asked to speak to students of all ages to help spread the understanding of the role that greenhouse gas emissions and environmental equity play in the lives of people in the community. The Fellow will regularly provide leadership in Oakland through the sharing and teaching of tomorrow’s leaders.

• **Equitable Community Engagement** – At least one Fellow will support engagement activities both city-wide, and with historically-underserved and frontline communities, for a number of sustainability initiatives. These efforts will entail community and stakeholder engagement. The Fellow will support staff in understanding specific needs of underserved and frontline communities, developing equitable engagement plans, and supporting the development of policies that will mitigate environmental burdens disproportionately borne by communities of color and other frontline communities.

**Basic Eligibility**
AmeriCorps fellows must:

- Be US citizens or lawful permanent residents.
- Have a high school diploma/GED
- Be 17 years old or older
- Pass state criminal and FBI background checks, and a national check in the Dru Sjodin National Sex Offender Public Registry
- Test negatively for tuberculosis
- Be able and willing to commit to the 10.5-month service term

**Desired qualifications/characteristics**
- College degree and/or work experience in environmental policy, science, or planning with an emphasis on energy or climate are preferred, but other relevant experience is considered (internships, volunteer experience etc.)
- A solid foundation of math and science coursework
- Classroom experience in energy and environmental policy
- Community outreach and communications experience
- Comprehension of energy systems, climate change science, California environmental policies, water conservation, and/or waste reduction
- Excellent organizational, writing, interpersonal, and speaking skills
- Ability and willingness to work independently, and possibly telecommute, if needed as a result of the ongoing COVID-19 pandemic and shelter in place.

**Benefits**
- Receive a living allowance stipend of $2,115 per month
- Upon the successful completion of your 1,700 hours and term of service, receive a Segal Education Award of $6,195.
- Receive free minimum essential coverage healthcare throughout your term of service
- Child care support throughout your term of service
- Receive ongoing training & support, including a 4-day orientation, monthly trainings, a 2-day retreat, and a personal development plan.
- Benefit from the robust, ever-growing Climate Corps network of partner organizations and alumni.
- Develop sustainability skills, implement impactful climate change resiliency projects, and build partnerships in your community.

**Level of Language Proficiency**
Fluency in English is required. Competency or fluency in another language commonly spoken in Oakland (like Spanish, Cantonese, Tagalog or Vietnamese) is desirable.

**How to Apply**
climate.corps@gmail.com
https://fm.seiinc.org/climatecorps/jobs/equity_and_deep_decarbonization_fellow_-_americorps_-_sept__start_19B389.html

**Apply here!**
Climate Corps AmeriCorps Fellow: Environmental Literacy | San Mateo County Office of Education | Redwood City, CA

Start Date: September 1, 2020 | Application Deadline: June 30, 2020 | Salary: $22,197 - $22,197

Position Title: Environmental Literacy Fellow
Term of Service: Full-time, September 1, 2020 – July 15, 2021
Time requirements: 40 hours/week; 1,700 hours in 10.5 month span

AMERICORPS AND CLIMATE CORPS OVERVIEW
AmeriCorps engages more than 80,000 men and women in committed service each year at more than 21,000 locations including nonprofits, schools, public agencies, and community and faith-based groups across the country. AmeriCorps members are preparing today’s students for tomorrow’s jobs, reducing crime and reviving cities, connecting returning veterans to jobs, fighting the opioid epidemic, supporting seniors to live independently and with dignity, making college more accessible and affordable, and helping Americans rebuild their lives following a disaster, all while adding unique value to nonprofit sectors. Through their service, AmeriCorps members gain valuable skills, and quantifiable professional and educational benefits, and the experience has a lasting impact on the members and the communities they serve.

Climate Corps AmeriCorps (CCAC) is a 10.5-month fellowship program that pairs emerging climate protection leaders with organizations that seek to complete environmental projects and initiatives. Fellows serve their host organization in a nearly full-time capacity on activities such as: research and planning, marketing and outreach, data and technical support, program and campaign launch and implementation. Climate Corps AmeriCorps is sponsored by Bay Area Community Resources (BACR) and Strategic Energy Innovations (SEI), who are responsible for the initial recruitment, monthly professional development of fellows, and stipend and benefits.

SAN MATEO COUNTY OFFICE of EDUCATION (SMCOE) OVERVIEW
San Mateo County is unique in its diversity of people, cities and geography. The San Mateo County Office of Education (SMCOE) serves 175 schools in 23 districts, which range from urban environments to schools in rural nature preserves. On the whole, San Mateo County serves 95,502 students of whom 33% are socioeconomically disadvantaged and 41% qualify for free and reduced lunch. The dedicated and professional staff at SMCOE works collaboratively with districts, schools, and a diverse array of community partners to eliminate barriers to learning, including those associated with poverty. We know that positive student outcomes are a direct result of effective and positive support systems. At SMCOE, we provide many of these systems of support through a variety of instructional, business, and consulting services. The three main functions of SMCOE are:

Support and Regulatory: SMCOE provides support and monitoring to school districts in a number of areas including: local control accountability plan (LCAP), business management, financial auditing, data processing, payroll accounting, human resources, legal services, school district boundaries, state financial standards, and teacher credential registration.

Educational Leadership and Coordination: SMCOE delivers resources and staff training to thousands of educators each year. We coordinate services and provide staff development in all areas of curriculum and instruction including implementation of Common Core State Standards and the new Smarter Balanced assessment system, STEM education, early childhood education, Transitional Kindergarten, English Learner services, library media services, Environmental Literacy, and educational data services, among others.

Direct Student Instruction: SMCOE delivers direct instruction for a variety of at-risk student populations including students with severe disabilities and youth who are wards of the Juvenile Court or with needs for an alternative educational program. Additionally most San Mateo County elementary students participate in SMCOE’s Outdoor Education program at Jones Gulch.

ENVIRONMENTAL LITERACY & SUSTAINABILITY FELLOWSHIP OVERVIEW
The San Mateo County Office of Education (SMCOE) is interested in hosting a Climate Corps AmeriCorps (CCAC) Environmental Literacy and Sustainability Fellow from Fall 2020 through Summer 2021 to support the expanding Environmental Literacy and Sustainability Initiative (ELSI). Through a robust offering of programs and services, this initiative promotes environmental literacy and helps prepare leaders to integrate environmental sustainability and a climate ready mindset, across a school community’s campus, curriculum, community and culture.
This fellowship is a great opportunity for a dynamic individual that is passionate about environmental sustainability and social justice, and is looking to apply (and learn) a wide variety of skills (i.e. project management, data and landscape analysis, event coordination, video editing, website development, stakeholder engagement, etc.) to an assortment of diverse projects and tasks.

**ESSENTIAL DUTIES**

- Conduct landscape analysis of sustainability efforts and programs at the school site/district, municipal, and county level, and synthesize research for multiple stakeholders (i.e. Green Schoolyards, Zero Waste, Clean Energy, etc.)
- Support Capacity Building and Network Programs including support for coordination and facilitation of task forces, professional development cohorts, workshops, summits, etc.
- Support customized technical assistance services for environmental literacy and green facilities efforts at SMCOE and at school districts and sites
- Support design and updates for ELSI Webpage
- Support ongoing efforts with annual recognition and awards program
- Assist with outreach and promotions campaigns for projects, programs, and events
- Assist with curriculum design and teaching
- Support in managing high school and college interns
- Support administrative tasks such as calendar and schedule updates, and preparing program materials

**Qualifications**

- Be US citizens or lawful permanent residents.
- Have a high school diploma/GED
- Be 17 years old or older
- Pass state criminal and FBI background checks, and a national check in the Dru Sjodin National Sex Offender Public Registry
- Test negatively for tuberculosis
- Be able and willing to commit to the 10.5-month service term
- Ability to work full time Mon-Fri (likely 8-4 with some early mornings, evenings, and weekends) for the fellowship term
- Must have reliable vehicle and proof of insurance for regular work-related travel throughout San Mateo County

**Education and Experience**

- 4-year college degree
- Experience working with children and/or adolescents in an educational setting

**Desired Skills, Interests, and Experiences**

- Passionate about sustainability related topics and issues
- Interested in personal and professional development
- History of self-management, and has the willingness and ability to take initiative, but can also follow directions, and work effectively on a team
- Learns quickly and is not afraid to ask questions
- Demonstrated ability to work respectfully and effectively with others from highly differing racial, cultural, and economic backgrounds
- Understands and can implement coordination steps for events, programs, and projects, and has a track record of following through
- Has strong communication skills both verbally (presentations, facilitation, and collaboration), and for formal and creative writing tasks such as reports, correspondence, and marketing and promotional materials
- Can navigate social media platforms for professional application
- Has some experience updating web sites
- Familiar and comfortable with Google Drive applications
- Enjoys and is effective at conducting research and synthesizing data, and is comfortable using Excel/Google Sheets to perform basic-to-medium level calculations and analysis

**Benefits**

- Receive a living allowance stipend of $2,115 per month
- Receive free minimum essential coverage healthcare throughout your term of service
• Child care support throughout your term of service
• Upon the successful completion of your 1,700 hours and term of service, receive a Segal Education Award of $6,195.
• Receive ongoing training & support, including a 4-day orientation, monthly trainings, a 2-day retreat, and a personal development plan.
• Benefit from the robust, ever-growing Climate Corps network of partner organizations and alumni.
• Develop sustainability skills, implement impactful climate change resiliency projects, and build partnerships in your community.

How to Apply: APPLY HERE!
climate.corps@gmail.com
https://fm.seiinc.org/climatecorps/jobs/environmental_literacy_fellow_-_americorps_006CA4.html

AmeriCorps VISTA / Community Engagement Coordinator | Hunger Free Vermont | Burlington, VT
Supervisor: Community Engagement Manager
Standard Hours: Office-based, 35 hours per week; in-state travel, some early mornings evenings and weekends required

Bringing diverse perspectives into anti-hunger work is critical to affecting meaningful change. To expand the diversity of voices that speak with authority towards this end, we welcome highly motivated candidates — with particular attention to candidates who have experience in communities that are underrepresented in the work to end hunger and poverty and possess a strong commitment to issues of social and racial equity. Hunger Free Vermont is an Equal Opportunity Employer that values and welcomes diversity in the workplace and strongly encourages all qualified persons to apply. If you require any accommodations in order to apply, please communicate with the person listed as the contact for the position.

Position Summary
The Community Engagement Coordinator / AmeriCorps VISTA will support Hunger Free Vermont’s work to develop and implement a robust community engagement and education program. This position will support community engagement activities for enhancing food security in Vermont through the coordination of the Hunger Councils of Vermont and other education activities.

The VISTA will receive training and increase their experience and skills in project management, communication, public speaking, strategic planning, community organizing, facilitation, and public education on nutrition and hunger issues.

Hunger Councils
Hunger Free Vermont organizes 10 regional Hunger Councils across Vermont. These groups of local, state, and federal leaders work together to end hunger in their communities and Vermont. The Community Engagement Coordinator will provide backbone support for the Hunger Councils and collaborate with staff and Hunger Council leaders to coordinate logistics, develop agendas, set goals, record minutes, and manage effective community meetings.

Community Education and Engagement
Hunger Free Vermont is the state’s leading hunger advocacy and education organization and a resource for similar organizations across the country. Helping Vermonters and organizations learn about the issue of hunger and what’s needed to end hunger is crucial to our mission. The Community Engagement Coordinator will work with the Community Engagement team and others to maintain and expand community education materials and support tools, including presentations and workshops for a variety of audiences. They will also create sustainable management systems for tracking and advertising community education and engagement workshops and activities.

Minimum Requirements
• Experience in working cooperatively, managing complex projects, and building positive relationships with internal and external partners.
• Enjoys connecting with a wide variety of people and partner organizations through meetings, group presentations, and over the telephone.
• MS Office Suite / Google Suite proficiency.
• Ability to work independently and as part of a team.
• Strong time management, attention to detail, project management, and organizational skills.
• Ability to honor confidentiality and to follow protocols for storing and using confidential information.
• Valid driver’s license. Access to a reliable vehicle for in-state travel is preferred but not required.
• Proficiency in reading and writing in English.

Additional Preferred Skills & Experience

Position
• Experience in coordinating meetings or events and note taking.
• Knowledge of and sensitivity to the needs and concerns of low-income individuals and those serving people struggling to meet their basic needs.
• Commitment to working with others to make change in a system or institution to advance and promote social and racial justice.

Organizational
• Commitment to a learning culture where curiosity and ongoing examination are valued and encouraged.
• Commitment to a team orientation and willingness to give and receive feedback with colleagues.
• Commitment to diversity, and experience working with diverse groups of people.
• Sound understanding of, and commitment to, Hunger Free Vermont’s philosophy, mission, and vision.

Working Conditions & Physical Demands
Hunger Free Vermont will make reasonable accommodations to enable individuals to perform the essential functions of their work to the degree we are able to do so.

• Internal Work Conditions: Work is performed in a climate-controlled office environment with no exposure to hazardous materials/conditions. There is a moderate level of noise from office equipment (phone, copier, etc.) and an open office layout.
• External Work Conditions: Routine in-state travel to training/meeting sites is required; some availability outside of normal business hours is required.
• Physical Demands:
  o Regular and predictable attendance is required.
  o Must be able to work in an office environment and operate a computer and phone for extended periods of time.
  o Work may include occasionally moving objects up to 20 pounds.

AmeriCorps Benefits: Childcare assistance if eligible, Training, Choice of Education Award or End of Service Stipend, Relocation Allowance, Health Coverage & Living Allowance. For more detailed information about AmeriCorps VISTA benefits visit: https://www.vistacampus.gov/in-service/benefits-service

About Hunger Free Vermont: Hunger Free Vermont is the state’s leading hunger advocacy and education organization and a resource for like-organizations across the nation. The state-wide organization has a mission to end the injustice of malnutrition and hunger for all Vermonters and is committed to making long-term, systemic changes to ensure all Vermonters can access food in dignified ways. Established in 1993, the organization is made up of a dynamic team of smart, creative, and professional advocates and educators and cultivates a culture that promotes professional development, team learning, and a strong work/life balance.

To Apply: Please send a resume and cover letter to jobs@hungerfreevt.org.
Applicants will also need to apply for this AmeriCorps VISTA Position through the AmeriCorps portal: https://my.americorps.gov/mp/listing/viewListing.do?id=81013

Wisconsin-Based Policy Fellowship | Work For Progress | Madison, WI
Start Date: August 2, 2020 | Application Deadline: July 24, 2020 | $28,000 - $30,000

Speak up for the public interest

Attention Job Seekers: In light of the current COVID-19 pandemic, we want to assure you that U.S. PIRG is actively hiring for this position, and we welcome your applications.

Our mission is to advocate for the public interest—to speak out for a healthier, safer world in which we’re freer to pursue our own individual well-being and the common good.
Whether it’s working to stop the overuse of antibiotics in agriculture, addressing our country’s plastic waste crisis, or alerting people to threats in the marketplace, the problems we work on aren’t progressive or conservative. They’re just problems that our country shouldn’t tolerate any longer.

We have a 45-year track record of winning laws and policies that make a real difference in people's lives. Take clean air for example. Deaths from air pollution dropped nearly in half between 1990 and 2010. The laws and policies that we won to limit pollution from power plants, cars and other sources helped save tens of thousands of lives.

If you are ready to roll up your sleeves and win more results for the public, we’d love to hear from you.

**What it means to be a fellow**

You won’t just sit behind a desk. You’ll be out in the real world, working to protect consumers and enable citizens to lead healthier, safer, more secure lives. You’ll be recruiting new groups to join a coalition, speaking in a church basement or town hall to win a new endorsement, organizing a news event or rally, meeting with an editorial board, or doing whatever else it takes to get results. You’ll run a grassroots campaign office each summer during your fellowship where you’ll hire and manage a staff of 20 canvassers to raise money, build our organization and membership, and help win one of our key campaigns.

This is a one-year program, expressly designed to prepare future leaders with U.S. PIRG. We look for smarts, leadership experience, top-notch written and verbal skills, and an eagerness to learn. We value organizing experience, including building campus groups.

**Compensation & benefits**

The target annual compensation for this position is $28,000- $30,000 in the first year. U.S. PIRG offers a competitive benefits package. We also offer an excellent training program and opportunities for advancement.

**Locations & start dates**

We’re currently hiring for positions in multiple locations across the country, including TX, CO, MD, WI, NJ, and OR. If you’re flexible, you can apply for multiple locations. We accept applications on a rolling basis. Positions start in August 2020. Visit jobs.uspirg.org to see our immediate openings. Please apply on our website.

One of our partners is hiring short term campaign staff to help register and get out the vote on Election Day. The Student PIRGs is hiring Organizers in over 16 states to help get out the youth vote. Learn more here at www.StudentPIRGs.org.

U.S. PIRG is part of The Public Interest Network, which operates and supports organizations committed to a shared vision of a better world and a strategic approach to getting things done.

Visit https://jobs.uspirg.org/core-values.html to learn more.

Right now, U.S PIRG is working to ensure that everyone who needs a COVID-19 test gets one. The pandemic has affected thousands of Americans, and killed dozens already, but doctors still can’t get tests for those that need it. Please take action by calling on the new testing chief to adopt a plan that will help ensure that everyone who needs a test gets a test: https://uspirg.webaction.org/p/dia/action4/common/public/?action_KEY=37037.

U.S. PIRG is an equal opportunity employer.

Please apply using our online application at: https://jobs.uspirg.org/apply_280.html?utm_source=idealist&utm_medium=web-ad&utm_campaign=USPspring2020&utm_term=280&utm_content=Wisconsin-Based-Policy-Fellowship

---

**State Policy Fellow | Environment America | Various Locations/ Various Openings**

**BECOME AN ENVIRONMENT AMERICA STATE FELLOW** - Environment America’s mission is to transform our ideas and imaginations into change that makes our world a greener and healthier place.

**We build support for clean, renewable energy.** In just the past year, we helped convince California, New Mexico, Washington state and Maine to commit to 100 percent zero-carbon electricity.

**We campaign against pollution and climate change.** We’ve won $250 million in penalties and actions from ExxonMobil and other polluting companies, and programs to reduce carbon pollution, from Colorado to Massachusetts.
We protect wildlife and wild places. We won the nation’s first statewide bans on single-use plastic bags in California and single-use polystyrene foam in Maine.

We do what it takes to turn public opinion and political momentum toward a greener, healthier world. If that’s what you want to do, visit jobs.EnvironmentAmerica.org.

WHAT YOU’LL DO

• **Build powerful coalitions:** Reach out to small business owners, farmers, public health officials and others to demonstrate support for our policy goals.

• **Earn traditional media and social media attention:** Organize news conferences and write opinion pieces. Build a following on Facebook and Twitter for your campaigns.

• **Lobby elected officials:** Coordinate strategy with a champion in Congress. Make a convincing case to a legislator who is undecided on a particular vote. Work the “inside game” to complement our outside field operation, where most of our power is derived.

• **Research and write reports:** Catalogue and analyze sources of carbon pollution in the U.S. Detail the success of the Clean Water Act in our reports. Help influence public debate and earn media attention for our cause.

• **Identify and cultivate donors:** Reach out to foundations and major donors and ask them to fund our work to tackle global warming, promote clean energy, and protect our most spectacular natural areas.

• **Run a grassroots campaign office each summer during your fellowship:** Hire and manage a staff of 20 canvassers. Raise money, build our organization and membership, and help win one of our key campaigns.

Check out this interview with one of our current fellows on ProFellow to learn a bit more about the job: https://www.profellow.com/announcements/advocating-for-a-greener-world-the-environment-america-fellowship/

**COMPENSATION & BENEFITS:** The target annual compensation for this position is $28,000- $30,000 in the first year. Environment America offers a competitive benefits package. We also offer an excellent training program and opportunities for advancement.

**LOCATION:** We’re currently hiring for positions in multiple locations across the country, including NM, TX, CA, and CO. We accept applications on a rolling basis. Positions start in August 2020. Visit jobs.EnvironmentAmerica.org to see our immediate openings.

Environment America is part of The Public Interest Network, which operates and supports organizations committed to a shared vision of a better world and a strategic approach to getting things done.

Visit https://jobs.environmentamerica.org/core-values.html to learn more.

Right now, our partner U.S PIRG is working to ensure that everyone who needs a COVID-19 test gets one. The pandemic has affected thousands of Americans, and killed dozens already, but doctors still can’t get tests for those that need it. Please take action by calling on the new testing chief to adopt a plan that will help ensure that everyone who needs a test gets a test: https://uspirg.webaction.org/p/dia/action4/common/public/?action_KEY=37037. Environment America is an equal opportunity employer.

HOW TO APPLY: Please apply on our website.

---

### California Sea Grant Science Communication Fellowship 2020

**Application Deadline:** October 31, 2019

The California Sea Grant College Program is soliciting applications for a 2020 Science Communication Fellow. The science communication fellowship provides a unique educational opportunity for an early career science communicator to gain hands-on experience in marine and coastal science communication. The fellow will be advised by science communications professionals with over 10 years of experience in the field, and have access to a national network of science communicators through the Sea Grant Communications Network.
This new fellowship opportunity is closely linked with the long-running California Sea Grant State Fellowship. The successful applicant will be placed at California Sea Grant’s office at the Scripps Institution of Oceanography, UC San Diego for a 12-month paid fellowship ($3,905 per month).

**Application deadline: October 31, 2019 11:59 PM PST**

**Fellowship Description**

This opportunity will provide the fellow with professional experience they need to launch a successful career in science communication. The fellow will learn skills and techniques specifically related to marine and coastal science communication, using a variety of modern communications tools. They will gain an understanding of and experience in science communication, the Sea Grant network, and research funding and administration. Potential experiences may include:

- Science writing of a variety of types for various audiences including the general public, resource managers, and policymakers;
- Producing visual, multimedia, video, web, or audio products to communicate research or topics relevant to California Sea Grant’s focus areas;
- Producing and publishing content for social media and analyzing engagement in order to adapt practices to changing trends;
- Writing or contributing to reports and other communications about California Sea Grant impacts and accomplishments for funding and agency audiences at national and state level;
- Collaborating with California Sea Grant extension specialists, funded researchers, and/or Sea Grant fellows to develop and distribute communication products.

**Eligibility**

Applications may be submitted by a graduate student close to completing a degree (Masters, Ph.D., or J.D) in a field related to science communication, journalism, or science, at a U.S. university. Graduate students who recently completed their degree with graduation date [i.e. date the degree was awarded by the university] after May 1, 2018 are also eligible to apply. Applicants should address their degree of interest and experience in science communication, and in issues of marine, environmental, and coastal science. Fellows must complete all degree requirements before starting the fellowship.

*Sea Grant is committed to increasing the diversity of the Sea Grant workforce and of the communities we serve. Sea Grant embraces individuals of all ages, races, ethnicities, national origins, gender identities, sexual orientations, disabilities, cultures, religions, citizenship types, marital statuses, job classifications, veteran status types, and income, and socioeconomic status types. Sea Grant is committed to building inclusive research, extension, communication, and education programs that serve people with unique backgrounds, circumstances, needs, perspectives and ways of thinking.*

**Stipend and Expenses**

The fellow will receive $46,860 in stipend for the twelve-month assignment ($3,905/month). Additional funds will be available for health insurance reimbursement ($3,120) and to cover fellowship related travel ($2,400). Additional travel associated with the fellowship may be covered by California Sea Grant at the program’s discretion.

**Length of Assignment**

The length of assignment is 12 months (non-renewable). The fellowship is planned to begin in early February 2020, though other schedules may be arranged.

**Application**

A complete application will include:

1. Resume/curriculum vitae (not to exceed two pages using 12-point font).
2. A personal education and career goal statement that emphasizes the applicant’s abilities and interest in science communication, and the applicant’s expectations of the career development experience (500 words or less).
3. One unedited writing sample, written by the applicant about a scientific topic for a general audience. (500 words or less)
4. One letter of professional recommendation from a faculty advisor or professional contact (supervisor, editor, etc) who is familiar with the applicant’s capabilities and potential in the area of science communication.
5. Copies of all undergraduate and graduate student transcripts. Unofficial copies will be accepted.

**How to Submit an Application**
The electronic files comprising your application must be submitted as PDFs using eSeaGrant, California Sea Grant’s online submission portal.

You will need to register for an account (click on the banner labeled “Register”) in eSeaGrant if you have not done so in the past year. You can change the randomly generated password once you log in successfully into the website. To apply for this fellowship, follow eSeaGrant instructions specific for this opportunity.

Please make sure to include your last name in the file names for each section of the proposal (e.g., Smith_statement.pdf or Smith_cv.pdf). When naming the document please do not use apostrophes. Once submitted through the website, PDFs may not be edited. To change a PDF, it must be deleted and resubmitted.

IMPORTANT: To maintain confidentiality, letters of recommendation may be submitted directly from the referee to California Sea Grant through eSeaGrant and must be submitted by the application deadline to be considered. Letters may also be emailed to sgproposal@ucsd.edu. Please address letters to Dr. Shauna Oh, Director, California Sea Grant. Late submissions may lead to the rejection of incomplete applications. Candidates are encouraged to work with referees to meet the deadline.

For electronic files larger than 6 MB, contact sgproposal@ucsd.edu to make other arrangements.

Only Acrobat documents (pdf) are accepted.

For technical issues with submitting your application through eSeaGrant please contact sgproposal@ucsd.edu or (858) 534-1160.

Application deadline: October 31, 2019, 11:59 PM PST

NOTE: the eSeaGrant proposal portal will close at the date and time stated above, and late applications (even 1 minute late) cannot be accepted. It is your responsibility to get materials submitted before the deadline.

**Selection**
Selection of the finalists is made by communications staff of the California Sea Grant College Program based upon review of written application materials and interviews (in person, Skype, or phone) of a subset of applicants. Selection criteria used by California Sea Grant include: academic ability, writing and communication skills, diversity and appropriateness of academic background and experience, career goals, additional qualifying experience, and support of referees.

**Timeline**
- October 31 (11:59 pm PDT): Applications due to the California Sea Grant office
- Nov 15-30 (approximate): Interviews for selection of finalists by California Sea Grant
- December 5 (approximate): Finalist is notified of selection
- February 2020: Fellowship begins

**Contact**
Katherine Leitzell
Communications Coordinator
kleitzell@ucsd.edu

---

Land Stewardship Coordinator | Woonasquatucket River Watershed Council, TerraCorps | Providence, RI

**Job Type**
AmeriCorps

**Salary Details**
Living allowance, education award, and additional AmeriCorps benefits

**Deadline**
Jul 31, 2020

**Required Experience**
0 - 1 years

TerraCorps is an innovative national service program that prepares and mobilizes emerging leaders to help communities conserve and secure land for the health and well-being of people and nature. We do this by supporting AmeriCorps...
members who serve with nonprofit organizations across MA and RI to tackle issues around land access, sustainable agriculture, and conservation. This year we are looking for about 45 members to join the TerraCorps team!

**Land Stewardship Coordinators** (LSC) Build the long-term capacity of their Service Sites by creating networks of volunteers to support hands-on stewardship of community lands. They organize, train, and collaborate with municipal boards, neighborhood and civic associations, community members, youth groups, and schools to care for, improve access to, and support the long-term resiliency and sustainable use of community lands. By providing training and organizing collaborative land-focused projects, they increase resources for community projects, demonstrate environmentally responsible land management, help individuals build skills, and nurture an inclusive sense of public ownership in the local landscape. LSCs generally spend roughly 60% of their time in the office and 40% in the field.

**Woonasquatucket River Watershed Council** has proposed the following potential project for their Land Stewardship Coordinator:

- **“Talking NO Trash” Initiative Leader. Coordinate Top Down and Bottom Up Initiative:**
  - Collaborate with local and state partners to develop ordinance language and policies that help prevent littering and make proper trash disposal easy and free
  - Help develop and collaboratively with a WRWC “Talking NO Trash” media team to create and implement high level and grass roots messaging aimed at changing behavior and creating community pride
  - Help the WRWC River Ranger Team on recruiting youth from neighborhoods surrounding the River and Greenway to participate in and lead litter-free initiatives in their own neighborhoods, including developing signage in both English and Spanish, visiting residents and local businesses to create buy-in and enthusiasm for the initiative and host community cleanup events where larger initiative messaging is reinforced

- **Expanding capacity for WRWC’s Woonasquatucket River Greenway (trail) based programs including:**
  - Building new and maintain additional recreational amenities
  - Collaborate with River Rangers on best methods to manage invasive species, planting native species and improving river and greenway wildlife habitats
  - Develop and lead public recreation programs such as walks, hikes, bikes and paddles

Members serve in full-time (38 hour/week), 11-month positions from August 31st, 2020- July 30th, 2021. These 1,700-hour AmeriCorps positions receive a living allowance and are eligible for an education award, and additional AmeriCorps benefits. Application specifics, position descriptions, and additional information about how to apply can be found [here](#).

**HOW TO APPLY:** Please apply [online](#).

---

**Clean Energy Advocate with State-Based Nonprofit | Work For Progress | Newark, NJ**

Start Date: August 2, 2020 | **Application Deadline: July 24, 2020** | Salary | $28,000 - $30,000

**BECOME AN ENVIRONMENT AMERICA STATE FELLOW**

**Attention Job Seekers:** In light of the current COVID-19 pandemic, we want to assure you that Environment America is actively hiring for this position, and we welcome your applications.

Environment America’s mission is to transform our ideas and imaginations into change that makes our world a greener and healthier place.

**We build support for clean, renewable energy.** In just the past year, we helped convince California, New Mexico, Washington state and Maine to commit to 100 percent zero-carbon electricity.

**We campaign against pollution and climate change.** We’ve won $250 million in penalties and actions from ExxonMobil and other polluting companies, and programs to reduce carbon pollution, from Colorado to Massachusetts.

**We protect wildlife and wild places.** We won the nation’s first statewide bans on single-use plastic bags in California and single-use polystyrene foam in Maine.
We do what it takes to turn public opinion and political momentum toward a greener, healthier world. If that’s what you want to do, visit jobs.EnvironmentAmerica.org.

WHAT YOU’LL DO

- **Build powerful coalitions**: Reach out to small business owners, farmers, public health officials and others to demonstrate support for our policy goals.
- **Earn traditional media and social media attention**: Organize news conferences and write opinion pieces. Build a following on Facebook and Twitter for your campaigns.
- **Lobby elected officials**: Coordinate strategy with a champion in Congress. Make a convincing case to a legislator who is undecided on a particular vote. Work the “inside game” to complement our outside field operation, where most of our power is derived.
- **Research and write reports**: Catalogue and analyze sources of carbon pollution in the U.S. Detail the success of the Clean Water Act in our reports. Help influence public debate and earn media attention for our cause.
- **Identify and cultivate donors**: Reach out to foundations and major donors and ask them to fund our work to tackle global warming, promote clean energy, and protect our most spectacular natural areas.
- **Run a grassroots campaign office each summer during your fellowship**: Hire and manage a staff of 20 canvassers. Raise money, build our organization and membership, and help win one of our key campaigns.

Check out this interview with one of our current fellows on ProFellow to learn a bit more about the job: [https://www.profellow.com/announcements/advocating-for-a-greener-world-the-environment-america-fellowship/](https://www.profellow.com/announcements/advocating-for-a-greener-world-the-environment-america-fellowship/)

**COMPENSATION & BENEFITS**

The target annual compensation for this position is $28,000-$30,000 in the first year. Environment America offers a competitive benefits package. We also offer an excellent training program and opportunities for advancement.

**LOCATION**

We’re currently hiring for positions in multiple locations across the country, including NM, TX, CA, and CO. We accept applications on a rolling basis. Positions start in August 2020. Visit jobs.EnvironmentAmerica.org to see our immediate openings.

**HOW TO APPLY**


Environment America is part of The Public Interest Network, which operates and supports organizations committed to a shared vision of a better world and a strategic approach to getting things done.

Visit [https://jobs.environmentamerica.org/core-values.html](https://jobs.environmentamerica.org/core-values.html) to learn more.

Right now, our partner U.S PIRG is working to ensure that everyone who needs a COVID-19 test gets one. The pandemic has affected millions of Americans, and killed over 100,000 already, but doctors still can’t get tests for those that need it. Please take action by calling on the new testing chief to adopt a plan that will help ensure that everyone who needs a test gets a test: [https://uspirg.webaction.org/p/dia/action4/common/public/?action_KEY=37037](https://uspirg.webaction.org/p/dia/action4/common/public/?action_KEY=37037)

Environment America is an equal opportunity employer.

---

**CALL FOR APPLICATION SUBMISSIONS FOR**

**PLANNING & LAW DIVISION DANIEL J. CURTIN, JR. FELLOWSHIP 2020-2021**

**ACADEMIC YEAR**

**PLEASE SEE ATTACHED APPLICATION FORMS IN MY EMAIL WITH CAREER NOTES, June 19, 2020**

**Daniel J. Curtin**: San Francisco native Daniel J. Curtin, Jr., a former member of the American Planning Association (“APA”); an expert on the California General Plan, planning law, and land use regulations; and retired partner and of counsel in the Walnut Creek office of Bingham McCutchen LLP, died in 2006. A well-known author, his long list of publications — frequently cited by the California Courts — includes *Curtin’s California Land Use and Planning Law*, a
The Planning and Law Division (“PLD”) of the APA serves those who seek to understand the diverse legal issues that affect the planning profession. The legal issues underlying the planning of our cities and communities are important and essential components in the education and training of those who would become professional planners and land use practitioners. The purpose of the PLD’s Daniel J. Curtin, Jr. Fellowship Program (“Fellowship Program”) is to foster increased interest in the study of land use planning and its interrelationship with the law at the advanced undergraduate, graduate, and law school levels. This will provide increased participation in the planning profession, and ultimately, greater service to communities across the nation. The Fellowship Program is open to third and fourth year undergraduate students, master’s degree students, and certain law students. One fellowship with a stipend of $2,500 is awarded per academic year. The stipend includes a $1,500 award and a $1,000 APA membership and Annual Conference stipend. The term of the fellowship is approximately ten months (the typical length of two semesters or three quarters), from mid-October to mid-August, and will include approximately 100 to 200 total hours of work. The fellow will conduct his/her fellowship duties remotely, i.e., from where he/she lives or attends school.

Fellowship Responsibilities & Benefits: If selected for an award by the PLD Fellowship Committee, the fellow’s responsibilities may include, but are not limited to, assisting with PLD membership recruitment and retention activities and creating web-based educational resources for membership. Fellowship benefits include contact with a network of nationally recognized leaders in the field; access to newsletters, webinars, educational sessions and online resources featuring current legal issues and trends relevant to planning; participation in planning and law networking events; and opportunities for leadership and volunteerism in the planning and law field.

Eligibility: Eligible applicants shall be students who intend to work as practicing planners or legal practitioners in the public or private sector and are:

- Citizens of the United States; and
- Students during the 2020-21 academic year who are:
  - Third or fourth year undergraduate students enrolled in a planning program accredited by the PAB (“Planning Accreditation Board”);
  - First or second year graduate students enrolled in a planning program accredited by the PAB; or
  - First or second year students enrolled in a three-year ABA-accredited law school program.

**Law students entering their final year of law school may not apply due to conflicts between bar exam studies and the ability to complete the fellowship.**

Application Requirements: Applicants for the Fellowship Program shall complete the attached application form and shall submit all of the following electronically, except for the official transcript:

- A personal and background statement written by the student, describing his/her interest in a career in planning and the law, and describing what impact the student wants to make in the planning and law field. The statement should be single-spaced, with one-inch margins and 12-point font, and no longer than 1,000 words.
- One letter of recommendation in support of the student’s application and career goals;
- Transcripts of current course of study: Students should include an unofficial transcript in the electronic application and have an official transcript sent under separate cover by mail. Second year law students should submit law school transcripts, second year planning students should submit planning school transcripts, and first year law or planning students should submit undergraduate transcripts. Students should request official transcripts with adequate time for receipt by the PLD Fellowship Program Administrator no later than September 15, 2020;
- Verification of student enrollment (for current students) or a copy of an acceptance letter from a PAB accredited graduate planning school or a law school (for incoming students);
- A resume of work experience and background; and
- The student’s signature on the application form.

Incomplete applications will not be reviewed by the PLD Fellowship Committee. To verify the status of your application, send a request to the PLD Fellowship Program Administrator.
Selection Criteria: The PLD Fellowship Committee, appointed by the PLD Chair, will review applications and determine the award winner. Applications will be judged using the following criteria, listed in order of importance:
- Commitment to planning and the law as reflected in personal statement and resume;
- Academic achievement and/or improvement;
- Letter of recommendation; and
- Professional presentation.

As part of the selection process and at the sole option of the PLD Fellowship Committee, the top five applicants may be required to participate in a virtual interview with members of the PLD Fellowship Committee. If required by the PLD Fellowship Committee, the applicant’s performance in the virtual interview will serve as an additional criterion for determination of the award.

The Award Process
- The PLD Fellowship Committee meets in September to review applications and to identify and award a fellowship recipient.
- An alternate is chosen in the event the selected recipient for a PLD fellowship is unable to return to school or if a student recipient fails to submit a written acceptance within the stated period after being notified of award.
- Award recipient is required to provide a written acceptance of the award to the PLD Chair within ten (10) days of receiving an award notification letter.
- The PLD Fellowship Program Administrator will announce the name of the award recipient by October 15, 2020.
- Upon receipt of these required materials, the first $500.00 of the award will be paid to the student by PLD. The next $500.00 of the award will be paid to the student at the beginning of the Spring 2021 semester (or at the midpoint of the Winter quarter, if the student is on the quarter system), contingent upon the student maintaining a satisfactory level of work in the Fellowship Program, as determined by the PLD Chair. The remaining balance of the award ($500.00) will be paid in the last month of the fellowship term, contingent upon
  (a) upon request, receipt by the PLD Chair of a written report from the school stating that the student is still enrolled, and
  (b) the student maintaining a satisfactory level of work in the Fellowship Program, as determined by the PLD Chair.
- It is the responsibility of the applicant/recipient to notify PLD of any change in address for any and all notices and student membership services.
- Staff will notify the appropriate APA Chapter President of fellowship recipient in their area. Chapters are encouraged to involve recipients in Chapter activities and provide mentoring.

Deadline: The application submittal deadline for the Fellowship Program is September 15, 2020. All application information must be received by the PLD Fellowship Program Administrator by that date. Applications must be submitted electronically in a single PDF file and emailed to the email address below. PDF files should be titled in accordance with the following example: “J DoeCurtinFellowApp2020.” Additionally, official transcript must be received by the PLD Fellowship Program Administrator by September 15, 2020 at the following address:

PLD Fellowship Program Administrator:
Cory Rutz
Otten Johnson Robinson Neff + Ragonetti, P.C.
950 17th Street, Suite 1600
Denver, CO 80202
Email: crutz@ottenjohnson.com

Incomplete applications will not be reviewed by the PLD Fellowship Committee.

PLEASE SEE ATTACHED APPLICATION FORMS IN MY EMAIL WITH CAREER NOTES from June 19, 2020

Development and Fundraising VISTA with the REC | Regional Environmental Council (REC) | Worcester, MA

Start Date: August 31, 2020 | Application Deadline August 5, 2020 | Salary VISTA is a stipend position making $542.22 every 2 weeks or $13,008 annually.
Make a difference with the REC. Help raise money to build our organization’s ability to support food justice, provide support for our COVID 19 efforts, and to provide opportunities for job growth, youth development in Worcester’s lowest-income, most vulnerable communities. You can help create and develop an improved, sustainable, organization-wide fundraising plan.

Some of the opportunities includes:

- Develop new fundraising campaigns/events/solicitations built around our COVID 19 response.
- Create and propose two new fundraising campaigns/events for the REC to support our COVID 19 response.
- Work with event committee volunteers, board members, and staff to organize the events. You will also work to identify new sponsors to fund these events.
- Develop a “Giving Tuesday’ COVID 19 fundraising plan. This includes writing appeals, developing lists of prospects to solicit, recruiting & training volunteers that will do the solicitations and evaluate results of the campaign.

The fundraising we do will support our current REC programs (youth development thru YouthGROW, the Farmers Market program, and our Community & School Gardens program.
- You will also continue to develop and build our major gift program by helping ID current and new gift prospects, foundations & government agencies. Working with a committee of the board you will also help us develop fundraising strategy for donor visits. Build upon current major gift work to develop a second tier of donors that will be assigned to management staff and board members.
- Help to write, package and submit at least 20 grant applications and up to 20 sponsorship requests during time of service.

Benefits
Living Allowance, Health Coverage*, Relocation Allowance, Childcare assistance if eligible, Training. VISTA member can choose to receive the Segal Award, worth approximately $6,000, or an end-of-service cash stipend, with approximately $1,800, at the end of their year-long service term. VISTA staff qualify for SNAP benefits.

*For details about AmeriCorps VISTA healthcare benefits, please visit http://www.vistacampus.gov/healthcare

Permits working at another job during off hours. Permits attendance at school during off hours. Can work from home and office as city, state and VISTA regulations allow due to COVID 19.

How to Apply Please send a resume and short cover letter to ajayi@recworcester.org. Candidates will also be asked to submit a full application to the AmeriCorps/VISTA website.

ajayi@recworcester.org
https://www.recworcester.org/nationalservice
E4TheFuture’s mission is to promote residential clean energy and sustainable resource solutions to advance climate protection and economic fairness by influencing federal, state and local policies, and by helping to build a resilient and vibrant energy efficiency and clean energy sector. If you are interested in becoming part of a dynamic team, we encourage you to apply for our open Research Associate position.

The Research Associate position will work directly with our Director of Valuation on a range of projects involving analysis and evaluation of energy efficiency and other energy resources. Please see the E4TheFuture website, www.e4thefuture.org, for our current project areas.

Job Duties/Responsibilities:
The Research Associate duties include, but are not limited to:
• Conduct research and analysis to support and populate database on valuation practices of distributed energy resources, including developing project plans for database improvement and potential expansion
• Support facilitation of stakeholder engagement and input on projects
• Help organize educational webinars and/or seminars
• Support project, outreach and communications via blogs and social media
• Support project management and project meetings using project planning tools
• Performing other duties as assigned

Qualifications:
Eligibility Requirements
An Undergraduate or Graduate degree from a variety of fields such as Economics, Engineering, Environmental Studies, Public Policy, and/or Political Science are preferred, along with some work experience. This is an entry level position and applicants must be eligible to work full-time in the United States.

A strong work ethic, commitment to excellence, with attention to detail are essential for this position. A successful candidate will be a strong team player who can contribute to collaborative projects by applying a range of skills including:
• Undergraduate or Graduate degree
• Strong analytic and research skills
• Strong written and oral communication
• Experience in computational and comparative analytics
• Innovative and critical thinker who identifies opportunities to achieve goals
• Organized self-starter, with the ability to multi-task and can work independently
• A strong work ethic, commitment to excellence and attention to detail
• Proficient in Microsoft Office, specifically Excel, Word, and PowerPoint.
• Knowledge of and experience with using Tableau platform a plus

Benefits:
Compensation and Benefits
This is a full-time position and has a competitive salary and benefits program.

How to Apply:
Please send resume, cover letter and short writing sample (one to two pages maximum) to: hr@e4thefuture.org

Contact Email: hr@e4thefuture.org
Chispa Arizona Digital Organizer | League of Conservation Voters | Phoenix, AZ

Application Deadline: July 6, 2020

Title: Chispa Arizona Digital Organizer
Status: Exempt, one-year position
Reports To: Chispa Arizona Organizing Director
Positions Reporting to This Position: None
Location: Phoenix, AZ

General Description:
LCV believes our earth is worth fighting for because everyone has a right to clean air, water, and a safe, healthy community. To ensure those rights are protected, we help people use their power to shape policy, hold politicians and polluters accountable, and influence elections.

Our over 2 million members, our volunteers and staff, and our more than 30 state affiliates (together, the Conservation Voter Movement) work for a more just and equitable democracy, where people—not polluters—determine our future. This movement is an influential national network with unparalleled influence in Washington, DC, in state capitals, and in communities around the country. We are unmatched in our ability to ensure meaningful action on our key issues. We aim to bring people and communities together across racial, geographic, political, religious, economic and other differences toward collective goals instead of dividing us from one another.

LCV launched Chispa, a grassroots community organizing program, to amplify the voice and power of Latino communities to influence local, state and national decisions that impact our health and environment. Chispa has programs in Arizona, Colorado, Maryland and Nevada. As part of our long-term commitment to engage new constituencies and to diversify the environmental movement, the League of Conservation Voters, primarily through grassroots community organizing programs, is fostering strong local and national Latino leadership in the fight against climate change. Chispa Arizona focuses on making progress on clean air, clean energy, clean water, access to public lands, and a free and fair democracy for all.

LCV is hiring a Digital Organizer to join our Chispa Arizona Phoenix-based team. The Digital Organizer will integrate field organizing with online action and oversee the online presence for Chispa Arizona. This role will focus on building, engaging and growing our bilingual online community via social media, email, mobile, online advocacy and online fundraising. The Digital Organizer will be using digital tools to advance our organizing initiatives in the field and online, in order to mobilize and grow our statewide base of volunteers and supporters around our organizing campaigns, including a focus on protecting the Land and Water Conservation Fund, Arizona Public Service (APS) accountability and other federal and local policies. The Digital Organizer will join a hard-working, skilled and growing data-driven organizing department, working closely with the Chispa AZ Organizing and Communications Directors, and volunteer teams. The ideal candidate is self-motivated, enthusiastic and passionate about the fight for environmental justice and ready to take action in the fight against polluters and climate change.

Responsibilities:

- Organize online supporters to take offline actions in order to push our campaigns forward and integrate volunteers into our organization.
- Identify and engage campaign supporters and drive measurable online actions through the creation of alerts, infographics, and the management of the digital ads.
- Utilize social media, EveryAction and texting programs to maximize digital list building.
- Support the Organizing team with data training, regular reports and daily use of EveryAction and or VAN.
- Engage supporters to take action, donate to Chispa AZ and keep in touch with our program through email, social media, digital ads, mobile platforms, website(s) and online mediums.
- Perform data uploads to EveryAction email database and facilitate email campaign list selection, segmentation testing and apply strategies in collaboration with the Chispa AZ Communications Director.
- Provide reports on data analytics related to the campaign email list, Chispa AZ website, and Chispa AZ social channels to improve the effectiveness of our campaigns.
- Set up emails, donation forms for Chispa AZ, advocacy alerts, surveys, and other communications under the direction of the Chispa AZ Communications Director.
• Develop a system to monitor and coordinate response to feedback from volunteers about our campaigns messaging and provide regular updates to the rest of the department and the organization.
• Work with and train volunteers on best online digital practices and support implementation.
• Archive and tag all photo and video content across programs and campaigns.
• Support Chispa AZ fundraising campaigns with digital tools and online content.
• Update Chispa AZ website as needed with engaging and branded content.
• Find new innovative opportunities for audience expansion by staying connected to peers and digital communities.
• Create and implement new opportunities for growth of our grassroots base that will move supporters from online to take action in person.
• Analyze data on the acquisition of new Chispa volunteers and draw actionable insights to inform future strategy.
• Perform other duties as assigned.

Qualifications:
• Work Experience: Minimum of 1-2 years of experience in one of the following fields: social media management, online organizing, online marketing, communications, email advocacy, or new media. Preferred field organizing, issue based or candidate campaign experience. Experience in a political context, preferably in a Latino, progressive, or environmental organization strongly preferred.
• Skills: Excellent verbal and written communications skills. Forward-thinking, innovative, and creative mindset willing to push Chispa Arizona to new boundaries in the online space and in relation to environmental justice. Experience using online tools to grow, engage and mobilize a membership base. Must have experience working with the VAN, EveryAction or other database. Can work with a team and in community; highly organized and interested in environmental or community issues. CRM, CMS, and HTML coding skills are a plus. Preferred bilingual in English and Spanish.
• Cultural Competence: Shares our commitment to increasing racial diversity in our movement and organization, integrating justice and equity into the work we do and ensuring an inclusive organizational culture. The Digital Organizer should have a complex understanding of Latino communities, an unwavering commitment to racial justice, and derive inspiration from the leadership of everyday people who stand up and stand together for the health of their families, communities and our planet.
• Conditions: Ability to travel, potentially up to 10% of time, and to work some evenings and weekends. This position is based in Phoenix, Arizona. Please note that all LCV staff are currently working remotely during the COVID-19 pandemic.

Level of Language Proficiency: Preferred bilingual in English and Spanish.


LCV is an Equal Opportunity Employer committed to a racially just, equitable and inclusive workplace.

Chispa Arizona Data Organizer | League of Conservation Voters | Phoenix, AZ

Deadline: July 6, 2020

The League of Conservation Voters (LCV) works to turn environmental values into national, state and local priorities. LCV, in collaboration with our state LCV partners, advocates for sound environmental laws and policies, holds elected officials accountable for their votes and actions, and elects pro-environment candidates who will champion our priority issues.

LCV launched Chispa, a grassroots community organizing program, to ensure that Latino communities have a strong voice and the power to influence local, state and national decisions that impact our health and environment. Chispa has programs in Arizona, Colorado, Maryland and Nevada. As part of our long-term commitment to engage new constituencies and to diversify the environmental movement, the League of Conservation Voters, primarily through grassroots community organizing programs, is fostering strong local and national Latino leadership in the fight against climate change.

LCV is hiring a Data Organizer to join our Chispa Arizona Phoenix-based team. The Data Organizer will lead the development of data best practices and support Chispa Arizona’s transition to the EveryAction CRM. The Data Organizer will work in a collaborative environment to train staff and promotores on data management and support
growing and managing data systems as the Chispa Arizona program transitions to independence and sustainability. The ideal candidate is motivated by a just, accessible, and culturally competent environmental movement and by taking action in the fight against polluters and climate change, and for a cleaner future and a fair democracy for all. We are looking for an organized, innovative, detail-oriented leader who is goal-driven and self-motivated, with experience in data and database management to join the Chispa Arizona team.

**Responsibilities:**
- Facilitate Chispa AZ adoption and transition to the EveryAction CRM platform.
- Create, maintain, and revise data structures to integrate across tools and support the membership, grassroots organizing and fundraising programs.
- Create and maintain ongoing reports.
- Collect, distribute, and manage data effectively and securely with staff and volunteers, including sign-in sheets, commitment cards, etc.
- Assist and train staff and promotores on data structures, tools, EveryAction CRM, and the importance of data in building and growing our movement.
- Execute and manage data entry, keeping data clean and updated in a single platform.
- Create and oversee events, online action forms, target universes, save searches (dynamic universes) for emails, and maintain and manage unique 501(c)(3) and 501(c)(4) lists within EveryAction.
- Manage data access, user profiles, and data hygiene.
- Conduct audits and provide recommendations to address any weak or insecure data infrastructure and practices.
- Communicate and enforce best practices for data and cyber security, and provide trainings on the importance of securing data.
- Communicate challenges or recommendations to leadership and staff in relation to data management.
- Analyze demographic and socioeconomic trends in membership, volunteer, and voter data and recommend measures to expand our base of volunteers and membership.
- Analyze racial, gender and economic justice impact of government policies and programs on our membership and population at-large.
- Perform other duties as assigned.

**Qualifications:**
- **Work Experience:** At least 2 years of data management experience, in a paid or volunteer capacity. Experience with data management software. Preferred - Training experience. Experience with EveryAction CRM. Bilingual in English and Spanish.
- **Skills:** Required - Excellent data management skills. Excellent organizational and time management skills, and the ability to delegate, prioritize, and effectively manage multiple tasks in a fast-paced work environment. Enthusiasm and commitment to amplify the voice and leadership of Latino communities in Arizona and advancing progressive issues and campaigns. Demonstrated flexibility, self-awareness, emotional intelligence, cultural competence. Detail-oriented, with good organizational skills and follow-through. Ability to work under own initiative, as well as part of a team. Creative and innovative thinker that considers themselves a problem-solver and resourceful during challenging or new situations.
- **Cultural Competence:** Must share a commitment to advancing racial justice and equity and ensuring an inclusive organizational culture. Familiarity with the complexity of issues and obstacles facing communities’ of color engagement in the environmental movement.
- **Conditions:** Ability to travel, potentially up to 10% of time, and to work some evenings and weekends. This position is based in Phoenix, Arizona. Please note that all LCV staff are currently working remotely during the COVID-19 pandemic.

**To Apply:** Please send your resume and cover letter to hr@lcv.org with “Chispa Arizona Data” in the subject line by July 6, 2020. No calls please.

*LCV is an Equal Opportunity Employer committed to a racially just, equitable and inclusive workplace.*
PUBLIC OUTREACH SPECIALIST | CHOCTAWHATCHEE BAY ESTUARY PROGRAM/OKALOOSA BCC | OKALOOSA COUNTY, FL

GENERAL STATEMENT OF JOB
Supports the education and outreach activities of the Choctawhatchee Bay Estuary Program (CBEP).

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS

• Plans, organizes and implements creative programs and projects that engage and educate partners and/or the public in improving the environmental quality of the estuary.
• Assists the Director in securing sustainable funding for the program, forecasting and preparing CBEP budgets; monitors budget for adherence to established goals and objectives.
• Develops and implements the stakeholder and public outreach strategy and activities for the CBEP to include social media, online and in-person interactions with stakeholders, media, program officials and government agencies.
• Outlines the strategic messaging opportunities and goals for the CBEP operations.
• Works with Director, Policy Board, and key committee stakeholders to develop and implement a comprehensive and cohesive Strategic Communications Policy and Plan for public outreach.
• Uses federal and state (Florida and Alabama) guidelines to develop policy framework for public and working level communications.
• Conducts and coordinates public outreach and education functions for the CBEP (i.e., public events, fundraisers, liaison between program officials and the media, conferences, workshops and speaking engagements).
• Communicates with various stakeholders, contractors and other external parties to schedule and coordinate special projects, outreach activities, workgroup meetings or to resolve potential issues.
• Develops and distributes fact sheets, info-graphics, press releases, public notices, newsletters, meeting agendas, visual presentations and other forms of communication.
• Collects data, develops, maintains, reviews and presents various reports, visual presentations, files and calendars.
• Develops and maintains database with contact information; maintains key relationships and works closely with media, stakeholders, staff and counterpart agencies.
• Performs administrative functions as required; prepares correspondence, press releases, executive summaries, meeting minutes and other written materials on behalf of the Executive Director; ensures accuracy and quality of work.
• Maintains website standards (i.e. design, content, layout, appropriateness, typography and appearance).
• Photographs events for CBEP publications.
• Engages stakeholders and the public through Social Media; manages a CBEP Facebook page and twitter account, as well as interfaces with outreach specialists of counterpart programs to share information.
• Maintains membership in relevant professional associations.
• Attends conferences, webinars, workshops, formal meetings, public events or seminars.
• Coordinates activity and cost accounting tracking processes and procedures with Office of Management and Budget.
• Writes comments/speeches; creates and makes presentations for the CBEP, to the Management Conference, CBEP Committees, as well as to regional organizations and elected bodies.
• Represents the CBEP in meetings and conferences with private organizations, government entities, counterpart agencies and committees.
• Responds to inquiries and concerns of the public, stakeholders, organizations and agencies.
• Ensures uniform application of the guidelines provided in the RESTORE Act, federal rules, community needs, desires and other relevant factors, including the best available science for natural resource protection or restoration projects or activities.
• Must be able to meet work schedule and attendance standards.
• Performs related duties as required.

MINIMUM TRAINING AND EXPERIENCE
Bachelor’s degree in Business Administration, Communications, Public Administration, or closely related field; supplemented by a minimum of two (2) years relevant work experience in public engagement or public relations; or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities. Public relations experience with a state or local government is preferred. Must possess exceptional verbal and written communication skills. Requires a minimum typing speed of 35 wpm. Experience using Microsoft Office...
The Food Council is Hiring

June 2020: Apply to join the Food Council’s dynamic, collaborative team to coordinate efforts building a more resilient, sustainable, and equitable food system in Montgomery County! The Food Council is currently recruiting for one permanent, salaried employee and two shorter-term contract roles. Application deadline is July 5th. Please find more details below, and contact jobs@mocofoodcouncil.org with any questions.

- **Food Security Programs Manager**: We seek a self-motivated, skilled, and goal-oriented Food Security Programs Manager dedicated to coordinating the Food Council’s Food Security Plan implementation initiatives. This is a full-time, salaried position that requires a commitment of 40 hours per week with some required evening and weekend meetings.

- **Program Assistant**: The Program Assistant will provide staffing support to MCFC’s Food Education, Food Security, and other programs, and support the Food Council’s day-to-day operations. This is a full-time, temporary, work-at-home hourly contract position starting immediately and contracted through June 2021.

- **Communications Assistant**: The Communications Assistant will support the Food Council’s day-to-day and COVID-19 response communications work, including managing the Food Council’s website, social-media accounts, and contributing to our weekly and monthly newsletters. This is a part-time, temporary, work-at-home contract position starting immediately and working through the end of December 2020.

Montgomery County Food Council, 4825 Cordell Avenue, Suite 204, Bethesda MD 20814
240-630-4113, info@mocofoodcouncil.org

Fresh Truck Program Coordinator | About Fresh | Boston, MA

Apply

**Application Deadline: July 10, 2020**

**Salary**: $45,000 - $55,000

About Fresh is seeking a sharp as a tack, community leader in the making to own the planning and execution of our Fresh Truck mobile markets. Reporting to the Fresh Truck Program Director you’ll manage conduct community outreach, program volunteers, and lead shopper communications. You will serve as a key liaison between our wide network of community partners and the Fresh Truck team. This is a highly collaborative role for someone who is resourceful, eager to learn, and dedicated to improving food access and community health in Boston.

**What you’ll do**

**Fresh Truck Program Responsibilities**

- Support the Fresh Truck Program Director in planning and executing Fresh Truck mobile market programming and new initiatives
- Be the voice and face of Fresh Truck in communities we serve through nurturing and building partnerships with social service agencies, grassroots organizations, neighborhood advocates
- Plan, market and execute Fresh Truck events ranging from Pop-up Markets to community-building initiatives with our partner network
- Own the end-to-end process for Fresh Truck volunteers on Salesforce including; recruitment, sign-up, scheduling, communication, and stewardship as well as system improvements
- Manage shopper-facing communications through the Fresh Truck hotline, digital text alert platform, social media, and printed materials
- Provide direct mobile market operations support

**Fresh Box Program Responsibilities** (through the end of the COVID-19 crisis)
• Lead recruitment, communication and scheduling of volunteers for Fresh Box door-to-door deliveries

Who you are
• 2-3 years of experience planning community events, managing volunteers and/or conducting community outreach
• Possess the cultural and social competency to work across a diverse array of teammates, partners, and communities
• An advocate for equity in Boston neighborhoods
• A team player who is excited to take the lead on new initiatives
• Eager to learn and adapt in changing circumstances
• Willing to roll up your sleeves to get the job done

Benefits
• Full-time position, 40 hours per week
• Competitive, experience-based salary starting at $45,000 per year
• Employer-covered medical, vision, and dental
• Commuter benefit
• 120 hours of PTO per year
• Employer matching 403b plan

Level of Language Proficiency: Being multilingual (ex. Spanish, Haitian Creole, Portuguese, Cantonese) is preferred

How to Apply Please apply online here.
https://www.aboutfresh.org

Forestry Specialist | National Wildlife Federation | Washington, DC

Conservation FORES01134

Apply now

Description
Founded in 1936, the National Wildlife Federation (NWF or Federation) is America’s largest and most trusted grassroots conservation organization with 52 state/territorial affiliates and more than six million members and supporters, including hunters, anglers, gardeners, birders, hikers, campers, paddlers, and outdoor enthusiasts of all stripes. The Federation’s mission is to unite all Americans to ensure wildlife thrive in our rapidly changing world through programming focused on conserving wildlife, restoring habitats and waterways, expanding outdoor opportunities, connecting children with nature, and addressing the causes and consequences of climate change.

To support our mission, we seek a Forestry Specialist to join our National Advocacy Center in Washington, DC. (Due to COVID-19 all employees are working remotely until we make return to work decisions).

As our Forestry Specialist you will take the lead on the National Wildlife Federation’s policy work to address the carbon and biodiversity implications of using woody biomass for energy, as well as assisting NWF’s policy work to promote carbon sequestration in private forests and sustainable forest products. You will be a part of NWF’s Land Stewardship team. You will work with diverse partners and NWF state affiliates to promote sustainability in government and private sector policies related to private forestlands. Additionally, you will work with researchers to develop scientifically sound input to inform policy making around bioenergy and carbon storage, and to advocate for a policy landscape that benefits wildlife and addresses climate change.

Your major areas of responsibility will include:
• Legislative Advocacy: Implement NWF’s bioenergy and forest carbon advocacy work at the state, national and, to a more limited extent, international level. Endeavor to create a policy environment that is science-informed and benefits wildlife and climate. Collaborate and ensure synergies with NWF climate policy team, international team and legislative team.
• International Science & Policy: In collaboration with NWF’s International Team, promote research and coordinate with advocacy partners to develop consensus around carbon accounting that includes emissions from biomass in the UN Framework Convention on Climate Change.
• Coalition Work: Represent NWF in coalition working groups, collaborating directly with counterparts at partner organizations.
• **Communications:** Convey the strategy, policies, and NWF priorities via blogs, fact sheets, and other outward-facing materials to advance program work on bioenergy. Collaborate with communications team, as needed, to ensure timely dissemination of research results or NWF reactions to policy developments.

• **One Federation:** Manage the crosscutting work of the bioenergy field with other teams and affiliates at NWF as part of the organization’s “One Federation” mission. Support and harness internal collaboration to build beneficial private forest strategies and policies, and emphasize the role of biodiversity in the climate movement.

• **Equity and Justice:** Contribute to NWF’s efforts to promote equity and justice within the organization and through our outward-facing work to advance the goals of the strategic plan.

**Minimum Qualifications:**

- Four-year degree required preferably with a solid background in forestry, ecology and/or a related natural resources field.
- A minimum of 3 years of professional experience in policy and/or natural resources-related work with some experience in policy analysis, lobbying, and development of advocacy campaigns.
- Excellent written and oral communications skills, including the ability to translate highly technical information for a public audience and for corporate and agency offices.
- Ability to take initiative and to develop and implement a work plan while consulting with others and working with partners and allies
- Ability to juggle multiple tasks, set goals, and meet deadlines
- Extremely well organized and excellent attention to detail
- Strong interpersonal and networking skills, including being a team player
- Knowledge of legislative process and experience lobbying
- Technical knowledge regarding climate change, conservation, and forestry
- Ability to work well with diverse interests, including government officials, academics, and corporate, forestry and agricultural interests
- Your actions are expected to reflect the staff values of the National Wildlife Federation: collaboration, mindfulness, empowerment, inclusivity, and mission focus.

**Preferred Qualifications:**

- Advanced Degree
- Familiarity with carbon cycling in forest systems, sustainability issues surrounding forest management, bioenergy and a good working knowledge of wildlife and biodiversity conservation.

There may be some travel in this role of 3-4 times per year for 2-3 days.

**Application:**

Applications will be reviewed on a rolling basis.

The salary for this position is $55,000 to $60,000.

The National Wildlife Federation offers excellent benefits, including 16 weeks of paid FMLA leave, competitive compensation, and a family-friendly, flexible work environment.

We strive to increase diversity, equity, inclusion and justice (DEIJ) in all elements of our work and with our partners to support the interdependent needs of wildlife and people in a rapidly changing world. We recruit, employ, train compensate, and promote regardless of race, religion, creed, national origin, ancestry, sex (including pregnancy), sexual orientation, gender identity (including gender nonconformity and status as a transgender or transsexual individual), age, physical or mental disability, citizenship, genetic information, past, current, or prospective service in the uniformed services, or any other characteristic protected under applicable federal, state, or local law. We are proud to be an equal opportunity employer. Applicants are invited to learn more about National Wildlife Federation’s commitment to diversity, equity, and inclusion at [nwf.org/equity](http://nwf.org/equity).

If you have a disability and require an accommodation or assistance with our online application process, please tell us how we can help by calling us at 703-438-6244.

If you meet more than 75% of the qualifications of this description, we support your application. If selected, a background check will be conducted.

Candidates should submit a cover letter and resume.
Executive Assistant and Special Projects Coordinator | Chesapeake Climate Action Network | Takoma Park, MD

Application Deadline: July 9, 2020

Salary: At least $38,000. Salary is commensurate with experience, with a minimum annual salary of $38,000.

Work-from-home available during COVID-19 pandemic

The Chesapeake Climate Action Network is seeking a highly organized, multi-talented person to fill CCAN’s most versatile position.

JOIN OUR WINNING TEAM
The Chesapeake Climate Action Network (CCAN) has an excellent opportunity for someone who is a proven problem solver, quick learner, and passionate about tackling the critical problems and solutions associated with climate change. Whether you’re looking for a foot in the door in the non-profit and progressive community or looking to fill your day with multifaceted work that benefits our planet, this could be the perfect position for you!

Work with our committed team and supporters as part of a cutting-edge group that Bill McKibben calls “the best grassroots regional climate organization in the world.”

ABOUT US
CCAN is the only group in the Chesapeake region of Maryland, Virginia and Washington D.C. dedicated exclusively to building a powerful grassroots movement to fight climate change. We envision an equitable energy future where truly clean sources of power — efficiency, solar and wind — sustain every aspect of our lives, and dirty fossil fuels are phased out.

Across the region, we are working on bold campaigns that would result in solutions matching the scale of the climate crisis. Never has our work been more important as we are facing stalls and rollbacks at the national level. For almost two decades, we have been pushing the envelope of what’s “politically possible,” using every tool available—from organizing to lobbying to the law. We are standing in the way of fracked gas pipelines and leading the charge on climate policy.

ABOUT THE POSITION
CCAN is looking for a self-motivated problem solver, who is comfortable with learning new tech-related skills, doing research, and performing various administrative needs of the organization and the Executive Director. The successful candidate will be someone who is just as motivated to keep our Executive Director’s calendar in order as they are to do critical research to support our campaigns.

The Executive Assistant will work directly with the Executive Director, assisting with the campaigns he is driving and his administrative duties. As part of that work, this position will involve additional special projects as needed by the organization’s leadership and would involve research, communications, organizing, and administrative tasks. This person also assists in various office management support and duties. Every day is different in this job and the right person for it is one who thrives in a fast-paced environment, is flexible, and is excited to provide support to the entire team—from solving IT issues to planning special events.

WHAT YOU WILL DO
The primary responsibilities of the position include:

- **Assistant to the Executive Director:** Assist the Executive Director with administrative duties, campaign research and development, management of social media channels, drafting and copy editing of written materials, and at times assist in the management of CCAN webpages.
- **Special Projects:** Plan special projects and events as they occur and are related to CCAN campaigns.
- **Office Management:** Ensure that CCAN’s office systems are running smoothly both proactively and reactively, field general calls to the CCAN office and manage CCAN’s front lobby in the Takoma Park office, coordinate the upkeep of CCAN’s office spaces, and assist with intern and job recruitment and onboarding.
- **CCAN IT Management:** Ensure that CCAN’s various IT systems are working properly and that staff is outfitted with the necessary technology to accomplish its goals, manage staff technology, and assist on virtual calls and with digital spaces.

QUALIFICATIONS
Qualified candidates will display the following capabilities and qualities:
• Thrives in fast-paced environments
• Could be described as “tech-savvy” and has an aptitude for learning new technology and other skills quickly
• Proven ability to multitask, while prioritizing measurable results
• Excellent written and verbal communication skills
• Problem-solver; someone who thinks of solutions more than barriers
• Proficiency in Microsoft Office Suite and Google Suite
• Commitment to the mission of fighting climate change and promoting environmental justice

**THE DETAILS**
The Executive Assistant and Special Projects Coordinator position is based in Takoma Park, MD and reports to the Executive Director. However, due to the coronavirus pandemic, the CCAN team is working from home until health professionals lift social distancing and telework guidelines.

**Benefits:** We provide a generous benefits package including health care, dental and vision coverage and 4 weeks’ paid vacation.

**How to Apply**
https://chesapeakeclimate.org/executive-assistant/
Please fill out the Google form application, you will be prompted to answer a series of short questions and asked to submit a resume and cover letter.

We are accepting applications on a rolling basis. CCAN is an equal opportunity employer, committed to a diverse workforce. We value bringing a diversity of backgrounds and perspectives on staff because it makes us smarter and more effective at what we do and, ultimately, we want our staff and supporters to reflect the communities we organize. We are seeking to recruit individuals from underrepresented groups to apply for this position.

**Political Organizer | Sierra Club, Independent Action | Multiple locations, Remote possible**

https://chm.tbe.taleo.net/chm01/ats/careers/v2/viewRequisition?org=SIERRACLUB&cws=39&rid=1604

**Job Title:** Political Organizer (Temporary)

**Department:** Sierra Club Independent Action

**Location:** Denver, CO; Detroit, MI; Pittsburgh or Philadelphia, PA; Phoenix, AZ; St. Petersburg, FL. (Other remote locations may be considered)

**Reports To:** State Presidential Manager

**Position End Date:** November 30, 2020

**Hours:** This salaried, exempt position will work extended hours, regularly exceeding 40 hours per week. Heavier seasonal workloads will occur as a result of project deadlines and during peak activity periods. Frequent weekend and/or evening work required.

**Context:** Works with the National Electoral Organizing Manager and State Presidential Managers, to launch and support a volunteer canvassing, calling, letter writing, and texting program that can contact a strategically significant number of voters in local elections, as well as in any other targeted 2020 elections, with the goal of expanding to a 2020 statewide program

**Scope:** The Political Organizer implements and supports the program’s distributed political program. Under the supervision of the State Presidential Manager, Political Organizers will exercise discretion and independent judgment on the day to day tasks that will include, but not limited to, conducting volunteer recruitment, volunteer training, canvassing (COVID dependent), and activist recruitment among Sierra Club members and supporters, and among the broader voter base in our target states.

**Job Activities:**
1. Identify, recruit, and support volunteer leaders
2. Recruit, train, support and develop teams of volunteers
3. Motivate volunteers to meet voter contact goals
4. Help train volunteers on organizing skills, both in-person (COVID-19 depending) and online.
5. May build and conduct field canvasses, depending on organization-wide COVID-19 safety plans.
6. Prepare and deliver public presentations on behalf of Sierra Club Independent Action.
7. Help maintain in-house event creation and event management technology.
8. Build volunteer teams while providing ongoing updates, frequent team calls, reporting results, and recognizing super volunteers.
9. Provide support for our political programs including event planning, data entry, and mailings.
10. Provide reporting on events including tracking attendance and voter contact results.
11. Support implementation of the program’s diversity, equity, and inclusion goals.
12. Other miscellaneous duties as assigned

Knowledge and Skills:
- At least two years’ experience in grassroots organizing, training, motivating volunteers, and political campaigns
- Demonstrated written and oral communication skills.
- Demonstrated public speaking ability.
- Demonstrated ability and effectiveness working with volunteers.
- Comfort working in fast-paced environments, and ability to navigate complex and nuanced situations
- Flexibility; every phase of this campaign will be different, and your responsibilities may shift over time.
- Self-motivated with a demonstrated ability to work independently towards goals.
- Valid driver’s license, satisfactory driving record, and proof of auto insurance required.
- Experience with Microsoft Office applications, Google Drive, email, Facebook, Twitter, Instagram, websites,
- Experience with Slack, Google Drive, Zoom (or equivalent), ThruTalk or equivalent, and constituent database management applications such as the Voter Activation Network (VAN) and Salesforce is preferred

This is a category 99 exempt position.

Sierra Club is a 501(c)(4) non-profit organization. Sierra Club employees are not eligible to participate in the Federal Public Service Loan Forgiveness (PSLF) Program.

Sierra Club values the expertise and talents of foreign nationals. Sierra Club sponsors both nonimmigrant and immigrant visas when certain criteria are met, based on immigration laws and organizational needs. Such sponsorship is at the discretion of the Department Head and Sierra Club Human Resources in consultation with the employee’s manager. The Sierra Club cannot guarantee the approval of a visa petition.

The Sierra Club is an equal opportunity employer committed to workforce diversity.

*Explore, enjoy and protect the planet.*

*If you are applying for more than one position with us, please attach your job-specific cover letters in the 'Attachments' section.
Scope: The Community Organizer is responsible for recruiting, engaging, and motivating large numbers of new people to take repeated action which will further Sierra Club’s targeted campaign and power-building goals. Provides leadership in working with volunteer leaders and staff on climate justice and clean energy campaigns. Identifies and develops volunteers to take on the role of team leaders and build grassroots power and networks. Participates and holds relationships in alliances with other partner organizations which can influence decision-makers.

The Community Organizer is responsible for the coordination and effective implementation of the organizing goals within the assigned campaign or program. Creates organizing plans and helps develop the strategy to achieve campaign wins and build long-term people power. Regularly works outside of the office and without direct supervision. Travels to relevant communities and locations to implement campaign and power-building plans. Centers environmental justice and equity principles in organizing approach and outcomes.

Job Activities:

1. Develops organizing strategy, marshals resources, organizes staff and volunteer efforts to build power and win climate justice and clean energy campaigns in Oregon.
2. Identifies recruits and organizes volunteers both in and outside the Sierra Club and other partnering groups around climate justice and clean energy. Seeks opportunities to advance the Sierra Club’s diversity, equity, and justice initiatives through new partnerships and engagement strategies where appropriate.
3. Engages people and develops volunteer leadership in both social and environmental advocacy activities that will create strong environmental communities and build power at the community level long-term.
4. Develops and implements a variety of engagement strategies including on-line and face-to-face to develop networks to support Sierra Club goals.
5. Maintains and develops new partnerships with affinity groups who share many common goals and values.
6. Works with appropriate regional staff and volunteer entities to plan and generate public support with decision makers and in the media.
7. Identifies and is responsible for developing strong relationships with key people of influence including community leaders and public officials to influence positive campaign or program outcomes.
8. Identifies and develops volunteers who will take work as part of a team and take on the role of team leaders to build our grassroots power and network. Helps those leaders succeed by training and coaching them on how to strategize, organize, inspire and motivate.
9. Coordinates and measures success of activities with manager and campaign or program leads to ensure progress towards the campaign's mission and goals.
10. Performs administrative and clerical duties as assigned by supervisor.
11. Performs miscellaneous duties as directed.

Seasonal Activities: Heavier seasonal workloads may occur as a result of project deadlines, staff absences and vacancies, and during peak activity periods. Frequent weekend and/or evening work required.

Knowledge & Skills:

- One year experience working with volunteers in the environmental movement, political campaigns, or other, similar organizations to plan and implement grassroots campaigns.
- Basic knowledge of current social, environmental and political issues affecting Oregon.
- Has current contacts or has the ability to develop contacts with environmental coalition partners in Portland and throughout Oregon.
- Excellent writing and editing skills. Demonstrated skill in writing and producing newsletters.
- Excellent verbal communication skills and demonstrated ability to clearly articulate ideas and easily strike up conversation with diverse groups of people.
- Strong organizational and problem-solving skills and ability to work effectively in an action-oriented office.
- Ability to work independently, cooperatively and effectively with public, staff and volunteers. Strong ability to network, build trust, and build working relationships.
- Able to travel as needed.
- Proficient computer skills including social networking sites, word processing, and database software.

This position is represented by a collective bargaining unit and is subject to the terms and conditions of the contract between Sierra Club and Progressive Workers Union.

The Sierra Club offers competitive salary package commensurate with skills and experience plus excellent benefits that include medical, dental, and vision coverage, and a retirement savings 401(k) plan.
This is a category 6 exempt position.

Sierra Club is a 501(c)(4) non-profit organization. Sierra Club employees are not eligible to participate in the Federal Public Service Loan Forgiveness (PSLF) Program.

Sierra Club values the expertise and talents of foreign nationals. Sierra Club sponsors both nonimmigrant and immigrant visas when certain criteria are met, based on immigration laws and organizational needs. Such sponsorship is at the discretion of the Department Head and Sierra Club Human Resources in consultation with the employee’s manager. The Sierra Club cannot guarantee the approval of a visa petition.

The Sierra Club is an equal opportunity employer committed to workforce diversity.

Explore, enjoy and protect the planet.

*If you are applying for more than one position with us, please attach your job-specific cover letters in the 'Attachments' section.

Apply Now

Program Officer - Center for Partnerships and Innovation | Washington, DC

The National Association of Regulatory Utility Commissioners (NARUC) has an opening for a Program Officer (PO) in the Center for Partnerships & Innovation (CPI). The PO is responsible for supporting work under a portfolio of ongoing grant projects awarded to NARUC by the U.S. Department of Energy. The PO will be responsible for implementing specific grant activities across the range of funded projects. Grant activities include researching and writing reports, convening virtual and in-person training opportunities, planning energy infrastructure tours, supporting relevant sessions at NARUC meetings, and other tasks. Projects focus on energy regulatory issues relevant to the electricity and natural gas sectors, particularly around:

- Energy infrastructure modernization
- Carbon capture, utilization, and storage
- Natural gas distribution infrastructure modernization
- Nuclear energy technology advancement
- Transportation electrification

Additional CPI projects include energy resilience, distributed energy resource integration, comprehensive electricity planning, grid-interactive efficient buildings, and other issues relevant to state utility commissions. The position reports to a Senior Manager within CPI.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Supports activities for the NARUC Committees on Electricity, Gas, Energy Resources and the Environment, and other committees, subcommittees, and staff subcommittees as needed.
- Works with NARUC membership and grantors to implement grant-funded programs and project work plans.
- Coordinates with state associations and other stakeholders throughout the energy industry on issues related to particular grant projects.
- Schedules, coordinates, and facilitates agendas and speakers for meetings, conference calls, and webinars.
- Stays up to date on substantive current issues associated with project areas as noted above.
- Conducts policy and regulatory research through interviews, online research, surveys, and other methods to co-author project deliverables (e.g., white papers, reports, other publications) working with NARUC subcontractors, members, and senior staff of CPI.
- Assists in the identification and management of subcontractors.
- Coordinates across CPI and collaborates with NARUC Communications Department to support development of outreach materials (e-news articles, webpages, press releases) that promote project-related materials (publications, webinars, presentations).
- Works with Senior Managers and the Director to develop new grant-funded projects.
- Supports development of work plans and proposal writing for funding to support departmental activities identified by the Director.
• Acts as an administrative resource for NARUC members on issues associated with grant projects, particularly related to travel and logistics.
• Coordinates with NARUC’s Finance Department on travel and billing matters, Meetings Department during the NARUC Annual Meeting and the NARUC winter and summer policy summits, and Communications Department for regular outreach.

OTHER DUTIES AND RESPONSIBILITIES
• Performs other duties as assigned.

MINIMUM REQUIREMENTS
• BA/BS from an accredited college or university in energy, environmental, government/politics, engineering, or project management field. Master’s degree in energy, engineering, environmental, economic, or government / politics is highly desirable.
• One or more years of relevant work experience in energy, electricity, natural gas, engineering, environmental matters, or government is required.
• Excellent interpersonal skills for working with all levels of staff, external entities and NARUC leadership; ability to work in a team or independently.
• Strong organizational skills and attention to detail are a must.
• Ability to think critically and convey analysis via verbal presentation or writing.
• Ability to handle and maintain the confidentiality of sensitive information and issues.

ADDITIONAL INFORMATION
This is an exempt position. Salary is commensurate with experience. NARUC has an excellent benefits package.

This posting is not an attempt to list all essential functions of this position. Job duties may change over time, based on NARUC’s needs.

The National Association of Regulatory Utility Commissioners is an Equal Opportunity Employer.

To be considered for this position, interested individuals must submit a cover letter with salary requirements, resume, and a writing sample to: cpi.po@naruc.org.

---

**Analyst | Emergent | New York, NY**

**Apply**

Start Date: September 7, 2020

**Application Deadline: July 24, 2020**

**Position Overview:**
The recent IPCC Special Report on global warming of 1.5°C starkly emphasizes the urgency of addressing all sources of greenhouse gas emissions including by aggressive pursuit of natural climate solutions. The protection and restoration of tropical forests is one of the most significant opportunities to mitigate climate change over the coming decades. Alongside political and regulatory efforts, the challenge is to create market mechanisms and mobilise finance at the necessary scale. After more than a decade of progress on the technical and policy framework for verifying forest carbon credits (known as REDD+ credits), there is now a historic opportunity to turn this vision into a reality. With support from the government of Norway, and partnerships in place with the Environmental Defense Fund, the Rockefeller Foundation and the David & Lucile Packard Foundation, the Emergent Forest Finance Accelerator (“Emergent”) has been created to respond to this opportunity. Emergent will “prime the pump” for a high-integrity, high-volume REDD+ market by acting as an aggregator and intermediary to help overcome barriers for both buyers and sellers. On the demand side, Emergent will provide reliable access to jurisdictional REDD+ carbon credits for public and private buyers in both the regulatory and voluntary carbon markets. On the supply side, it will provide forest nations with a guaranteed source of demand for their REDD+ credits, by facilitating access to a range of high-volume buyers. Emergent will act as a principal in transactions and deal exclusively in credits issued under the new TREES standard. This is focused on tropical forest protection at national or sub-national (“jurisdictional”) scale, with the ambition to catalyse very substantial flows of private sector funds underwritten by sovereign guarantees. Emergent was registered in 2019 as a not-for-profit entity (a US-registered 501(c)(4)), has a board and an executive director, and is now building the team able to rise to the jurisdictional REDD+ challenge.
Reporting to the Managing Director, Commercial (MDC), and the VP Markets, this Analyst role is critical. About 50% of the role will be focused on business development, supporting the VP Markets and MDC in managing the buyer pipeline and CRM, researching new companies, and developing outreach materials. The remainder will be split across a range of tasks and responsibilities, acting as a ‘utility player’ in Emergent’s dynamic startup environment. Although they will work closely with their supervisor, the Analyst is expected to exercise a high degree of autonomy and take on significant responsibility, identifying problems and recommending and implementing solutions.

Requirements of the Role
- 1-3 years of professional experience in management consulting, social impact organizations, start-ups or finance; and/or demonstrated experience supporting project management, operations, or implementation.
- BA/BS degree

Essential experience and attributes:
- Ability to operate remotely. Emergent is a largely virtual team, although we aim to build the team out in 2-3 hubs as the COVID-19 pandemic passes
- Razor-sharp analytical and problem-solving skills
- Advanced analytical and numerical competency
- Passion for the mission of Emergent
- Excellent interpersonal, presentation, and communication skills
- Willingness and ability to work within a small team start-up environment
- Ability to thrive in an entrepreneurial and often virtual team environment
- Ability to deliver consistently high levels of accuracy, efficiency and follow-through
- Adept at making assessments quickly and identifying the best course of action.

Preferred attributes:
- Experience working in a start-up environment
- Some experience of carbon markets, development funders, and international climate policy would be an advantage.

Responsibilities
- Manage Emergent’s pipeline tracking and reporting capabilities.
- Participate in regular video calls with the Emergent leadership team, advisors, and Board.
- Support execution of a demand strategy and pipeline that will drive high volumes of credits through Emergent, including direct sales and development of channel partnerships.
- Support definition and development of marketing materials, proposals, pitch documents, etc, including in partnership with external brand/comms agencies.
- Preparation of analytical and presentation materials.
- May support other operational activities as needed.

Benefits
- Sick leave and vacation days
- Health insurance
- Dental insurance
- Vision insurance
- 401(k) match
- Telecommuting options

How to Apply Please include your cover letter and resume as a single PDF document when applying. Applicants must have work authorization in the US, UK, or Spain.

https://smrtr.io/47BTy

Plastics Campaign Fellow | Oceana, Inc. | Washington, DC

Apply

Do you want to make a difference protecting and restoring the abundance of the oceans? Come join a dedicated team of professionals who are working to protect marine wildlife while also enhancing the capacity of the oceans to feed a growing world population.

The Plastics Campaign Fellow works as part of Oceana’s U.S. Plastics Campaign to protect the oceans from plastic pollution by passing policies to reduce single-use plastic and calling on companies to give consumers Plastic-Free
Choices. To meet our campaign goals, the Fellow will research the plastics problem and solutions; develop campaign materials, including fact sheets and grassroots activist tools; and coordinate outreach efforts. The Fellow also will organize projects and events and track various aspects of the plastics issue and our campaign work.

Applicants should be action-oriented, a skilled communicator, able to manage complexity, nimble and collaborative. Founded in 2001, Oceana is the world’s largest nonprofit organization focused solely on restoring the resilience and abundance of the ocean. We achieve measurable change by conducting specific, science-based campaigns with fixed deadlines and articulated goals. Our campaigns focus on getting policy change in countries that govern nearly one-third of the world’s wild-caught fish, including Belize, Brazil, Chile, Mexico, Peru, the Philippines, the United States, Canada and the 27 countries in the European Union.

“Oceana values a diverse workforce and welcomes people different from each other in many ways, including characteristics such as race, gender, sexual orientation, religion, ethnicity, and national origin. Oceana considers all qualified candidates and seeks to recruit from a diverse candidate pool.”

How to Apply
https://usa.oceana.org/about-us/employment-opportunities/plastics-campaign-fellow
Click “Apply Now” to learn more about this position

Volunteer Coordinator | The Homeless Garden Project | Santa Cruz, CA

Hours: This position will be full-time, 40 hours per week, with occasional work required on weekends, holidays, and evenings.

Compensation: Salary is commensurate with experience and qualifications. HGP offers health benefits as well as paid vacation, sick time, and holidays.

Overview of the Homeless Garden Project
The Homeless Garden Project (HGP) is a 501(c)(3) nonprofit organization, founded in 1990 and based in Santa Cruz, California, that provides job training, transitional employment and support services to individuals experiencing homelessness. Our programs take place on our 3.5-acre organic farm and related social enterprises. In complement, HGP operates a thriving community education and volunteer program serving nearly 3,000 people each year.

HGP is currently going through an exciting period of growth, preparing to move our farm from its temporary 3.5-acre site to a permanent 9.5-acre site on City of Santa Cruz Pogonip park land. The transition to Pogonip Farm will triple the organization’s capacity to transform lives and build community connections through a public-private partnership. Serving as a national model, Pogonip Farm will be the heart of HGP’s dynamic agriculture program to provide job training for people who are experiencing homelessness, volunteer opportunities for community members and land stewardship through organic farming.

In 2019, nearly 3,000 volunteers participated in our programs. In addition to its educational purpose, this program functions to break down social barriers and build community bridges, reducing stereotypes of people who are experiencing homelessness, and creating a positive social support network.

Position
We seek an enthusiastic, outgoing, resourceful and organized person skilled in volunteer management, outreach, and building partnerships. The ideal candidate will also have an interest in agriculture and social enterprises and a sincere commitment to ending homelessness. The Volunteer Coordinator will work to create a thriving community of enthusiastic and engaged volunteers working in partnership with HGP to achieve our mission.

Under the supervision of the Director of Operations, the Volunteer Coordinator is responsible for managing the volunteer and community education programs, engaging nearly 3,000 volunteers annually.

Responsibilities
• Oversee the volunteer programming at HGP’s farm, retail store, administrative office, and special events.
• Recruit volunteers through various channels including email communications, online postings, community gatherings and other speaking opportunities, local media, and outreach to local organizations.
• Build strong relationships with community partners to leverage volunteer recruitment and engagement opportunities.
• Serve as the primary point of contact for all volunteers.
• Provide volunteer supervision on-site at HGP’s farm, store, and office, as needed.
- Manage efforts to track and improve volunteer satisfaction and retention.
- Maintain volunteer databases, tracking volunteer contact information, hours worked, waiver completion, and areas of interest.
- Coordinate relationships between HGP staff and volunteers, including identifying staff needs for volunteers.
- Create and distribute job descriptions for needed volunteer positions in response to staff needs.
- Support social media, web and mass email initiatives.
- Provide tours and orientations to community members about HGP’s mission and goals, activities and volunteer opportunities.
- Manage HGP’s internship program, including for UC Santa Cruz undergraduates and other regional and local universities.
- Lead the planning and implementation of large annual work days at the farm for 100+ volunteers, including Martin Luther King Jr. Day and Cesar Chavez Day.
- Manage the recruitment and training of ~50-100 volunteers to staff HGP’s annual holiday store from Thanksgiving to Christmas each year.
- Manage volunteer recognition activities, including bi-annual events.
- Develop new initiatives to enhance community education & service enterprise impacts.
- Other duties as assigned.

**Qualifications**

- Excellent communication, interpersonal, and relationship-building skills with diverse audiences through in-person, in writing, by phone, and via social media channels.
- Strong computing skills in database, spreadsheet, word processing, cloud-based applications, social media, online research and/or communication tools.
- Excellent organization and administration skills and experience with systems for maintaining personal and team focus and priorities.
- Enthusiastic and positive attitude toward helping others.
- Demonstrated ability to work independently, take initiative, and be resourceful within a collaborative group culture.
- Multicultural experience and/or competency.
- Flexibility and a sense of humor.
- Requires ability to occasionally work early morning hours, evening hours and weekends

The ideal candidate will also have the following preferred qualifications:

- At least one year of nonprofit volunteer management or community organizing experience.
- Demonstrated success in developing community partnerships and relationships.
- Existing strong connections and relationships in the Santa Cruz community.
- Experience in event planning.
- Experience working in agricultural and/or retail settings.

**To Apply:**

Please send a cover letter and resume to Claude Rosen, Director of Operations, at clauder@homelessgardenproject.org with the subject line “Volunteer Coordinator Application”. We will review materials and schedule interviews on a rolling basis.

*We are proud to be an equal opportunity workplace dedicated to cultivating a diverse and inclusive work environment. We strongly encourage people of all races, ethnicities, gender identities, sexualities, classes, and religious identities to apply.*

---

**Environmental Compliance Specialist I, Marine, Ocean and Coastal Sciences & Information Group | Lynker | Silver Spring MD**

Lynker is looking to hire an Environmental Compliance Specialist I to develop and review NEPA and environmental compliance documents, including but not limited to Environmental Assessments, Environmental Impact Statements, programmatic consultations and other environmental consultation documents, in coordination with the OCM Environmental Compliance Coordinator.
Requirements include:

- Applying knowledge of laws, regulations, policies, and guidance that affect the National Environmental Policy Act process; including ESA, EFH, MMPA, NMSA, NHPA, and the CZMA as well as Tribal Consultation and other Executive Orders, including drafting and supporting the development of programmatic consultations for specific sites and programs.
- Preparing complex NEPA and environmental compliance documents, in close coordination with OCM’s Environmental Compliance Coordinator
- Reviewing OCM grants and cooperative agreements and associated environmental compliance requirements and documentation.
- Providing guidance and assistance to the Environmental Compliance Specialist II, as needed, to accomplish government requirements.
- Conducting technical and quality control review of draft products generated by other environmental compliance contract staff.

Minimum Qualifications
Bachelor’s degree, or higher, from an accredited college or university with a major directly related in a field of study as related to the requirements of specific task order with emphasis in fisheries, oceanography, social science, natural science, or coastal management/policy.

One (1) year experience supporting development of National Environmental Policy Act (NEPA) and/or environmental compliance documentation, OR a Master’s Degree, Ph.D, or JD in a related field.

Desired Qualifications
Knowledge of laws, regulations, policies, and guidance that affect the National Environmental Policy Act process; including National Historic Preservation Act Section 106 consultations with state historic preservation officers and tribal historic preservation officers, Endangered Species Act Section 7 consultations with US Fish & Wildlife Service and National Marine Fisheries Service and Essential Fish Habitat consultations with National Marine Fisheries Service.

About Lynker
Lynker Technologies, LLC is a growing, Hub-zone certified small business specializing in professional, scientific and technical services with offices in Leesburg, VA and Boulder, CO. Our continually expanding team combines scientific expertise with mature, results-driven processes and tools to achieve technically sound, cost effective solutions in hydrology/water sciences, geospatial analysis, information technology, resource management, conservation, and management and business process improvement.

We focus on putting the right people in the right place to be effective. And having the right people is critical for success. Our streamlined organization enables and empowers our talented professionals to tackle our customers’ scientific and technical priorities – creatively and effectively.

Lynker offers a team-oriented work environment, competitive salaries and benefits, and the opportunity to work in a culture of exceptionally skilled and diverse professionals who embrace sound science and creative solutions.

To Apply, click here: https://hire.withgoogle.com/public/jobs/lynkertechcom/view/P_AAAAAAJAAFYHa926V9Orvb

California Organizer | National Young Farmers Coalition | Central Valley or Southern California

With 40+ chapters and over 200,000 farmers and supporters in our network, we enter the next decade with excitement and commitment to building a bright and just future for agriculture in the U.S. Agriculture is facing unprecedented challenges: consolidation, aging of the industry, racial inequities, and the climate crisis. We are actively expanding our capacity to solve these challenges and hope you’ll join our growing team.

California Organizer
About the California Program
Young Farmers’ California Program is designed to build political fluency, capacity, and leadership among California’s young farmers, particularly farmers of color. By listening to, resourcing, and supporting young farmers while retaining consistent relationships, we envision these farmers will have the confidence and tools to shape the future of agriculture in the state.

Young Farmers seeks a California Organizer to work directly with young farmers, primarily young farmers of color, to organize and advocate for a brighter, more equitable future for agriculture in the state. We are looking for a candidate who has some experience as an agricultural producer and is driven to build power among communities that have been excluded from policy making and formal structures of power. Our ideal candidate is bilingual in
Spanish/English and is located in the Central Valley or Southern California. This is a full-time position but we can be flexible if an active farmer is interested in part-time work.

The National Young Farmers Coalition is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, age, religion, gender, marital status, sexual orientation, disability, veteran status, political orientation, or any other characteristic protected by federal, state, or local law. We strongly encourage people of color, LGBTQ+ individuals, and veterans to apply.

Responsibilities

**Project Management (10%)**
- Implement, assess, and adapt projects to ensure successful farmer participation, resourcing, and engagement
- Participate in the Coalition’s National Organizing Team to design and implement innovative strategies in organizing, outreach, and engagement

**Grassroots organizing & advocacy (45%)**
- Establish and uphold relationships of accountability with farmers and connect them with resources and opportunities
- Help design and implement the California Young Farmer Platform by organizing and hosting farmer listening sessions, strategy workshops, legislative farm tours and roundtables, working closely with the California Campaigns Director
- Mobilize farmers to attend fly-ins, advocacy days, and workshops
- Focus on organizing with farmers of color and in historically underrepresented communities; this includes understanding structural barriers preventing equitable access to resources, technical assistance, and supportive policy, and mobilizing farmers and partners to strategically address those barriers
- Foster chapter development and farmer networking with support from National Chapter Manager
- Identify and build out interpretation and translation services
- Identify collaborative opportunities with organizations, groups, or individuals serving agricultural producers, particularly BIPOC-led organizations
- Represent the Coalition at events and conferences

**Farmer leadership development (45%)**
- Support the California Farmer Political Leadership Fellowship through curriculum development, coordination of an in-person retreat and trainings, and by providing one-on-one support to fellows during and following the fellowship
- Prepare farmers and fellows for lobby days, in-district meetings, and other engagement with legislative and agency officials and their staff
- Build strong, trusting relationships with community organizations and leaders who can mentor young farmers
- Create culturally-relevant, farmer-centered educational materials to increase farmer political fluency

**Development (5%)**
- Collaborate with Young Farmers staff on grant-writing and reporting
- Engage and inform current funders on our work

Qualifications
- Strong familiarity with California’s agricultural communities and organizations, with an emphasis on communities of color
- At least two years’ experience in grassroots organizing, advocacy or a related field
- Strong listener who approaches new communities with humility and accountability, and is able to build trust over time with diverse stakeholders
- Takes initiative to identify and carry out the work that needs to be done
- Able to work both independently and as part of a team
- Bilingual English/ Spanish
- Able to travel frequently, including occasional evenings and weekends (as possible)
- Be located in the Central Valley or Southern California

An ideal candidate will also:
- Have experience in education or farmer training
- Have farming or ranching experience
Compensation
$46,000 – $56,250 based on location and experience;
Young Farmers offers a competitive benefits package, including health and dental insurance, retirement matching, sabbatical policy, and flex-time policy

How to apply
Send a cover letter and one-page resume to jobs@youngfarmers.org by July 10, 2020. Please put “California Organizer” in the subject line. Interviews will be conducted on a rolling basis. No calls, please.

Education & Engagement Coordinator I | The San Antonio River Authority | San Antonio, TX

The San Antonio River Authority (River Authority) seeks to hire an Education & Engagement Coordinator I to inspire actions for healthy creeks and rivers in school communities. This position is critical to the success of educational programming at River Authority Parks and formal education settings. We believe every relationship, to include employment relationships, are based on attraction to types.

Your Type: You look for an organization that is guided by core values like Integrity, Excellence, and Stewardship. You are attracted to an organization that is made up of extremely passionate and purpose-oriented people. Your ideal organization is one that has a foundation built on trust and transparency. Engaging in meaningful work that responds to organizational and community needs while staying true to a mission that promotes improvement and protection of our natural environment is what you desire for your picture-perfect organization.

While salary isn’t everything, you would like to work for an organization that offers a competitive compensation package with great benefits dedicated to optimizing a better you! You look for an organization that sees their people as their most valuable asset. Your ideal organization to work for is one that has a philosophy that focuses on investing in their people on both a professional and personal level.

You admire an organization where everyone’s expertise and skill is valued and expectations for continuing to excel as an organization is shared by all. You work best in organization who fosters an environment where you enjoy serving the public and your teammates collaborate and treat each other like family. As a family, we care and respect each other and have each other’s back. We also feel comfortable with being challenged and can engage in healthy debate like family.

You find excitement in an organization that has a strong vision to inspire actions for healthy creeks and rivers and a purposeful mission committed to safe, clean, and enjoyable creeks and rivers.

If this seems like your type, keep reading.

Our Type: You are a naturally curious person who enjoys exploring the outdoors, science, technology, engineering, arts, and math and sharing what you’ve learned. As a resource for the organization and the community, you have a talent for educating an audience of any age. You seem to effortlessly communicate complicated environmental concepts and do not shy from new approaches to communication. You look for your audience to light up with information, and you are motivated to do go above and beyond when your audience may present a unique challenge.

You enjoy work days that require fast-thinking and creative solutions to capture the hearts and minds of school students and adults alike.

You are energized by and passionate about nature. You live for teaching school children as well as adults and seeing the “light bulb moments” of not just knowledge gained, but inspiration, too. You believe that your communication to anyone needs to move them from education to action and want to help lead people in making clear choices for the environment. You want people inside and outside the organization to get involved.

You do not get frustrated by ambiguity or the unknown. You maintain a calm, professional, and committed composure in moments that quickly change in their complexity and objectives. You have a hunger for achievement, and you might even take on unique hobbies for the sake of accomplishing something new. You are energized by ideas, even the existing ones you didn’t think of, because you have the most fun when using your own the creative space to spend time improving on them. You find gratification in achieving what others think is impossible.

You are a person who loves mastery and attention to detail. You seek to make certain that adults and children alike feel positive and comfortable with the time that they share with us because you understand how important every relationship outside of the organization is crucial to the mission and vision. Sharing your expertise is important to
you, and as an agile learner you take ownership of your own personal and professional development. You are person who finds life intriguing and are a life-long-learner.

If this is you, keep reading.

**COMPENSATION**: Minimum salary is $41,914.66 (DOE) plus outstanding fringe benefits which includes excellent health/vision/dental insurance packages, 401a/457b retirement program, 12 vacations days per year, 11 paid holidays per year, etc.

If you are true “creative person” with an intense passion for engaging with and supporting the community through your outreach abilities, [click here](#).

Help make a difference in rural communities across the West. Apply today!

Our board and staff are committed to providing training, technical assistance, financial resources and advocacy to help rural communities throughout the West achieve their goals and visions. We work in diverse and low-income communities to increase access to affordable housing and safe drinking water, promote economic opportunity and job creation, and provide financing for community and economic development projects.

At RCAC most program staff have the opportunity to travel, work in a flexible environment and define and develop their own work plans to achieve community driven outcomes. Though our staff works in 13 western states, we celebrate teamwork with open door access to peers and senior leadership. We offer competitive salaries, benefits including retirement and help with student loans, and offer growth and advancement opportunities within the organization. We have a keen interest and desire for our staff composition to reflect the diversity of the communities we serve.

**Our compensation philosophy:**
We are looking for mission-driven change makers who share our vision. Starting salaries are negotiable based on job responsibilities and your experience. We consider the need to attract and retain qualified, competent and motivated employees when determining our compensation and benefit packages to ensure that they are competitive.

Check out our open positions below and contact Human Resources at [hrmail@rcac.org](mailto:hrmail@rcac.org) or leave a message at (916) 447-9832 ext. 3000. Our application process is mobile friendly!

**Apply Here**

Rural Development Specialist – Economic Development
*Identify and develop economic strategies, funding proposals, feasibility studies (Starting salary: $54,084 – $65,604)*
Are you an economic development professional with a passion to help other succeed? Are you a people person with great leadership skills? Check out the [job description](#) for this exciting opportunity and apply today!

Regional Field Manager – SAFER Program
*Supervision, project management, relationship management (Starting salary: $75,648 – $86,360)*
Are you a water or wastewater professional who enjoys building both internal and external relationships? Do you have project management skills? We have an opening for a regional manager that could be a great fit for you. Check out the [full job description here](#).

Rural Development Specialist – Environmental (Central Valley)
*Technical assistance, needs assessments, grant proposals, training (Starting salary: $54,084 – $65,604)*
Do you have water, wastewater or solid waste experience? Do you understand the management and financing aspects of utility operation? Do you want to work with an organization that is passionate about rural communities? Check out this [job description](#) and apply today!

Rural Development Specialist- Environmental (Eastern Sierras)
*Technical, managerial, financial support for water and wastewater systems (Starting salary: $54,084 – $65,604)*
Do you have water or wastewater expertise? Do you have a passion for rural communities and enjoy working with people? Do you want a career where no two days are exactly the same? Check out this [job description](#) and apply today!

Rural Development Specialist – Environmental (South Central Coast)
*Technical assistance, needs assessments, grant proposals, training (Starting salary: $54,084 – $65,604)*
Do you have water, wastewater or solid waste experience? Do you understand the management and financing aspects of utility operation? Do you want to work with an organization that is passionate about rural communities? Check out this [job description](#) and apply today!

**Rural Development Specialist- Environmental (Southern California)**

*Technical, managerial, financial support for water and wastewater systems (Starting salary: $54,084 – $65,604)*

Do you have water or wastewater expertise? Do you have a passion for rural communities and enjoy working with people? Do you want a career where no two days are exactly the same? Check out this [job description](#) and apply today!

---

**Advocacy and Outreach Lead | Clean Virginia | Charlottesville, VA**

**Application Deadline: June 30, 2020**

**Clean Virginia** is an independent advocacy organization with an associated Political Action Committee, Clean Virginia Fund, working to fight legalized corruption in Virginia politics in order to promote clean energy and community control over our energy policy. We are motivated by the core belief that our democracy should serve the interests of citizens over special interests and that our energy policy should be a vehicle for social and economic justice in this country, not a driver of climate change, environmental degradation, inequality and political disenfranchisement.

Clean Virginia is working towards these goals in three ways: first, we design innovative campaigns to educate, inform, and engage Virginians on clean government and consumer-first clean energy. Second, we engage in innovative research to enact structural reform that protects consumers, promotes clean government, and advances 21st-century energy policy. Third, we support candidates for state-level elected office in Virginia who prioritize the interests of Virginians over those of the Commonwealth’s utility monopolies in order to eliminate the undue influence of these monopolies over the public officials who regulate them.

**About Us:** We are a small team of dedicated people headquartered in Charlottesville, Virginia. We are a highly collaborative staff, and we lean on the collective experience, knowledge, and skills of our team and cultivate interpersonal trust and open communication.

**Application Instructions:** Please submit a resume and cover letter to info@cleanvirginia.org by June 30th, 2020 with “Advocacy and Outreach Lead” in the subject line.

*Clean Virginia is committed to a just, representative, and inclusive working environment. All interested individuals, particularly people of color, women, persons with disabilities, and persons who are LGBTQ are urged to apply.*

**Job description**

**Advocacy and Outreach Lead**

The Advocacy and Outreach Lead will be responsible for the development and implementation of advocacy campaigns to promote Clean Virginia’s mission of clean energy and clean governance. They will be in charge of building broad partner coalitions to achieve Clean Virginia’s legislative, electoral, and strategic priorities and will work to identify, recruit, and train volunteers and activists to carry out year-round advocacy campaigns in support of Clean Virginia’s goals. They will manage digital tools to convert Clean Virginia’s followers on social media and email list into active and engaged supporters of Clean Virginia as well as generate opportunities for Clean Virginia to reach new audiences, constituencies, and stakeholders.

This position works closely with the entire Clean Virginia team and reports directly to Clean Virginia’s Communications Director. It is based in Charlottesville, VA, and requires a willingness and ability to travel around the state and work outside of traditional hours as necessary.

**Duties and responsibilities**

- Build and manage statewide coalitions of partners across the political spectrum and in both the public and private spheres to develop support for issues of concern to Clean Virginia.
- Design and implement a program for volunteer and activist engagement on crucial energy issues to educate key constituencies and empower people to advocate for their communities with legislators, the State Corporation Commission, local governments, etc.
- Develop statewide campaign plans for constituent engagement and activism — letters to the editor, lobby days, educational efforts, lawmaker pressure campaigns, etc. — and design metrics to evaluate their success.
• Work closely with the political and policy team in managing strategic partners and allies and coordinating grassroots efforts during the legislative session and Virginia’s election cycles.
• Maintain Clean Virginia’s supporter lists, developing and implementing advocacy campaigns using EveryAction and NewMode.
• Ensure Clean Virginia’s strategic imperative of equity, justice, and inclusion is included in organizing efforts.
• Ensure compliance with federal and state regulations regarding 501(c)(4) and PAC activities.
• Perform other duties as assigned.

Qualifications
• Bachelor’s degree in a relevant field is preferred.
• 2-4 years of professional experience with grassroots, nonprofit advocacy and/or campaign organizing is preferred. Superior communication and interpersonal skills are a must; ability to work with multiple stakeholder groups across a decentralized organization also necessary.
• A strong understanding of theories of change, engagement ladders, and best practices in advocacy.
• A collegial and collaborative work style, innovative thinking, strong work ethic, enthusiastic attitude, and a sense of humor are essential.
• Strong administrative skills including computer word processing and database management.
• Experience working with CRM systems, Wordpress, and digital organizing tools strongly preferred.
• A flexible approach to work, with a willingness to travel, as needed, and participate in programs occurring after typical business hours.
• Strong demonstrated interest in government transparency, clean energy, people-powered change, and the mission of Clean Virginia.

Benefits: Compensation/benefits Clean Virginia offers a highly competitive salary package commensurate with skills and experience plus excellent benefits that include medical, dental, and vision coverage, and a retirement savings 401(k) plan.

Application Instructions: Please submit a resume and cover letter to info@cleanvirginia.org by June 30th, 2020 with “Advocacy and Outreach Lead” in the subject line.

info@cleanvirginia.org
https://www.cleanvirginia.org

Energy & Regulatory Policy Lead | Clean Virginia | Charlottesville, VA

Clean Virginia is an independent advocacy organization with an associated Political Action Committee, Clean Virginia Fund, working to fight legalized corruption in Virginia politics in order to promote clean energy and community control over our energy policy. We are motivated by the core belief that our democracy should serve the interests of citizens over special interests and that our energy policy should be a vehicle for social and economic justice in this country, not a driver of climate change, environmental degradation, inequality and political disenfranchisement.

Clean Virginia is working towards these goals in three ways: first, we design innovative campaigns to educate, inform, and engage Virginians on clean government and consumer-first clean energy. Second, we engage in innovative research to enact structural reform that protects consumers, promotes clean government, and advances 21st-century energy policy. Third, we support candidates for state-level elected office in Virginia who prioritize the interests of Virginians over those of the Commonwealth’s utility monopolies in order to eliminate the undue influence of these monopolies over the public officials who regulate them.

About Us: We are a small team of dedicated people headquartered in Charlottesville, Virginia. We are a highly collaborative staff, and we lean on the collective experience, knowledge and skills of our team and cultivate interpersonal trust and open communication.

Clean Virginia is committed to a just, representative and inclusive working environment. All interested individuals, particularly people of color, women, persons with disabilities, and persons who are LGBTQ are urged to apply.
Job description
Energy & Regulatory Policy Lead

The Energy & Regulatory Policy Lead will spearhead Clean Virginia's research and policy on energy and utility issues, including but not limited to energy burden, environmental justice, transitioning to a just and equitable clean energy economy, utility regulation, market design, energy efficiency, and clean transportation. In addition to producing primary research and collating secondary research on these topics, they will also work collaboratively with partners in this space and advocate for justice-informed environmental and energy policy with the state legislature and administration. The ideal candidate will possess in-depth familiarity with the legal and regulatory structures of Virginia’s energy sector and renewable energy policy.

This position works closely with the entire Clean Virginia team and reports directly to Clean Virginia’s Political and Legislative Director. It is based in Charlottesville and requires extensive travel to Richmond, VA during Virginia’s General Assembly Legislative Session (early January-late February/early March) as well as a willingness and ability to travel around the state and work outside of traditional hours as necessary.

Duties and responsibilities
- Develops and oversees a robust primary research and policy development program, providing in-house expertise on issues including: energy utility regulatory reform; the legal and regulatory barriers to advancing distributed and community-owned renewable energy; the intersection between utility reform, environmental justice and consumer protection; clean transportation and electric vehicles.
- Spearheads the production of detailed policy reports, one-pagers, and other materials with the goal of making environmental justice and utility regulation policy more accessible to the general public and interested stakeholders.
- Monitors, studies and researches proposed energy and utility legislation and policy to determine the impact on Virginians and makes appropriate recommendations.
- Closely monitors energy trends, significant issues in the utility landscape, and regulatory action and the implementation of energy law in Virginia.
- Prepares and presents testimony, or works with volunteers and partners to present testimony, at appropriate legislative hearings, committee meetings, etc.
- Works with other individuals and groups to collaborate on legislative and policy initiatives.
- Ensures Clean Virginia’s strategic imperative of equity, justice, and inclusion is included in all legislative and policy efforts.
- Assists with political work and performs miscellaneous duties as assigned.

Qualifications
- Bachelor’s degree in a relevant field required.
- Post-graduate degree or 2-4 years professional experience in related policy work is preferred.
- A collegial and collaborative work style, innovative thinking, strong work ethic, enthusiastic attitude, and a sense of humor are essential.
- Superior communication and interpersonal skills including the ability to work with multiple stakeholder groups across a decentralized organization.
- Strong administrative skills including management, operational budgeting, computer word processing, database management and policy development.
- Strong demonstrated interest in government transparency, clean energy and the mission of Clean Virginia.

Benefits: Clean Virginia offers a highly competitive salary package commensurate with skills and experience plus excellent benefits that include medical, dental, and vision coverage, and a retirement savings 401(k) plan.

How to Apply: Please submit a resume and cover letter to info@cleanvirginia.org by June 30th, 2020 with “Energy & Regulatory Policy Lead” in the subject line.

info@cleanvirginia.org | http://www.cleanvirginia.org

Farm Conservation Planner | American Farmland Trust | Wareham, MA
Salary: $38,000 - $59,000 Yearly Salary

American Farmland Trust (AFT) is the only national conservation organization dedicated to protecting farmland, promoting sound farming practices and keeping farmers on the land. AFT’s innovative work led to a national movement to save the land that sustains us. No Farms, No Food. Since 1980, American Farmland Trust has helped to
permanently protect more than six and one half million acres of farmland and ranchland and led the way for the adoption of conservation practices on millions more. Learn more at www.farmland.org.

To help make Massachusetts agriculture more sustainable and viable, AFT is working with USDA Natural Resources Conservation Service (NRCS) to provide direct technical and financial assistance to farmers and other landowners. As a part of this joint effort, AFT has 5 Farm Conservation Planners working directly with USDA NRCS in various parts of Massachusetts to assist with the delivery of NRCS conservation planning and financial assistance. AFT is now expanding the program with two more Planners. These individuals, once hired, will use their prior education, working knowledge, and on the job training of farming and agronomy to work directly with target audiences to plan and implement conservation practices on farms across Massachusetts.

While these are full-time regular positions with AFT’s New England Regional Office, Planners are focused on serving specific areas of the state. AFT is hiring for two positions at this time, one to be based in the MA NRCS Field Office in Wareham serving south eastern Massachusetts and one to be based the MA NRCS Field Office in Pittsfield serving western Massachusetts, primarily Berkshire County. These Planners will work under the day-to-day direction of a NRCS District Conservationist. Travel to other regions of the state may be required from time to time.

The ideal candidate will have had prior work experience providing direct technical assistance to farmers or landowners or will have had direct experience in production agriculture themselves. They will be able to meet farmers and landowners where they are, and through dialogue and learning, identify opportunities where conservation practices can help address challenges faced by those farmers and landowners while also improving their communities.

**Duties and Responsibilities:**

The primary responsibilities of this position are to carry out coordinated soil and water conservation planning and outreach and to assist with the delivery of USDA NRCS farm assistance programs. First and foremost, Planners must have the ability and a willingness to learn NRCS programs and protocols and work closely with NRCS staff daily to ensure successful implementation of conservation practices in Massachusetts. Specific additional responsibilities include:

- Assist landowners in the identification of specific federal and state programs designed to assist in the viability, conservation, and management of land use for food and fiber production or the preservation of natural resources.
- Work with farmers and landowners in the selection and application of suitable soil and water conservation practices as needed to address individual resource concerns.
- Receive referrals, contact farmers, & make field conservation planning visits.
- Furnish necessary planning assistance resulting in a conservation plan that documents farmer/landowner decisions.
- Aid in the layout & installation of practices and in checking on completed practices.
- Update a conservation Toolkit database with farm bill program information, applicant files, eligible practices, cost lists and contract details.
- Enter conservation plan data into the Toolkit for program applications and contracts
- Develop and compile conservation planning maps for applicants and contracts.
- Maintain program contract file folders.
- Assist field office staff with contacting program applicants for data collection.
- Compile data for input into nutrient and pest management components of conservation plans for program applicants and contracts for certification.
- Assist in maintaining workload registers with information from contracts for needed follow-up, and in carrying out some basic functions of the follow-up schedule.
- Establish and maintain program files and documents for program delivery and documentation.
- Maintain mailing and contact lists for program delivery.
- Attend program related meetings to gather data and record information.
- Assist with a targeted outreach campaign for marketing Farm Bill programs. Work with NRCS Public Affairs Specialist in developing needed brochures and other outreach information. Assist with meeting notices, letters, printing, copying, mailings, etc. for program delivery.
- Maintain records of work accomplishments for reports relative to all agricultural programs.
- The Farm Conservation Planners must be comfortable working both at a desk and in the field on farms directly with farmers and other landowners and individuals. They must EITHER:

- Have a strong background in agriculture, conservation, soil science, or environmental science with at least 3 credits of college-level soil science, and at least three years’ experience that includes the application of techniques, principles, and methods from a variety of agricultural and natural resource fields, OR
• Have a degree in soil conservation, agronomy, soil science, agriculture, agricultural education, agricultural engineering, or a similar degree that has had a significant focus on agricultural production. The study must have included 30 semester hours in a natural resource or agricultural field, including at least 12 semester hours in a combination of soils and crops or plant science. Of the 12 semester hours, a minimum of 3 semester hours must have been in soils and 3 semester hours in crops or plant science.

Familiarity with federal and state policies and programs to assist in the viability of food and fiber production and implementation of conservation for the management of natural resources should be highlighted in the resume. Other required skills include:
• Ability to produce work products using computers and MS Office applications.
• Skill in organizational and administrative tasks.
• Skill in both oral and written communication.
• Perform duties in a professional manner.
• Perform other related duties and activities as assigned.
• Ability to work well with others, individually and in groups.
• Knowledge of equal opportunity and civil rights requirements of Equal Opportunity and Affirmative Employment Act, the willingness and ability to provide assistance to deliver programs and services that are carried out without regard to race, color, national origin, gender, religion, age, physical/mental disability, political beliefs, sexual orientation, and marital or family status, and maintain a positive regard for civil rights in all interactions with clients and others.
• Possessing a valid driver’s license and a working motor vehicle for use during performance of duties (where necessary, mileage reimbursement will be provided).
• The ability to meet the qualifications necessary to obtain a federal security clearance for working in close alignment with NRCS, including, but not limited to, fingerprinting and a background check.

Compensation
Salary is competitive and commensurate with experience and background. AFT offers a full benefits package. These positions are currently funded under a two-year cooperative agreement with NRCS. While we expect the program to continue beyond that time, employment is subject to available funding.

American Farmland Trust provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, American Farmland Trust complies with applicable state and local laws governing nondiscrimination in employment in every location in which the organization has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

PI120373413  How to Apply:  https://www.click2apply.net/OaadE6HqjK5YsgVbs24j5

Paralegal/Legal Assistant for Litigation | Lawyers’ Committee for Civil Rights Under Law | Washington, DC

The Lawyers’ Committee for Civil Rights Under Law is one of the leading national civil rights legal organizations, with the principal mission of fighting racial discrimination faced by African Americans and other racial and ethnic minorities. The Lawyers’ Committee was formed in 1963 at the request of President John F. Kennedy to enlist the private bar’s leadership and resources in combating racial discrimination and the resulting inequality of opportunity – work that continues to be vital today.

The Lawyers’ Committee seeks a collaborative, detail-oriented and highly organized individual to serve as a Paralegal/Legal Assistant (Title will depend on possession of a Paralegal Certification) supporting the litigation work of the organization. The Lawyers’ Committee engages in some of the most important and impactful civil rights litigation throughout the country in the following program areas: Criminal Justice, Digital Justice, Economic Justice, Special Litigation, Educational Opportunities, Fair Housing and Community Development, the James Byrd Jr. Center to Stop Hate, North Carolina Regional Office and Voting Rights. This position will provide critical assistance to lawyers across the organization. This is a full-time position based in Washington, DC. The Paralegal/Legal Assistant will work under the supervision of the Chief Counsel.
Specific Duties and Responsibilities:

- Assist the Chief Counsel and Project Directors with centralized projects, such as the migration of matters to the organization’s new Case Management System, and the ongoing maintenance of various organizational electronic databases and systems related to litigation;
- Under general supervision, assist the Chief Counsel and Project Directors with all phases of litigation case support including document/information management, discovery, depositions and trial. Also provide support relating to public records requests;
- Provide administrative support to Project Directors in connection with ongoing litigation matters, including monitoring and tracking docket activity and case deadlines;
- Draft form pleadings, assisting with finalization of legal documents-- including tables of contents, tables of authorities, proofreading and formatting briefs and exhibits in accordance with applicable procedural rules;
- Coordinate service of process and/or filings with federal/state agencies;
- Coordinate contact with co-counsel support staff and observe confidentiality of client matters; and
- Provide litigation support at hearings and trials.

Minimum Requirements and Competencies:

- Bachelor’s Degree or Paralegal Certificate;
- Minimum of three (3) years of litigation paralegal experience in a law firm or legal environment is strongly preferred;
- Experience in all phases of litigation support, discovery, and trial procedures strongly preferred;
- Excellent attention to detail and good organization skills;
- Strong oral and written communication skills and superb proof reading, editing and blue booking skills;
- The ability to manage and effectively prioritize time-sensitive matters with professionalism and tact and to work with others to achieve collective results;
- High level of initiative and self-motivation;
- Experience using legal search engines and electronic records databases and case management systems, including Westlaw, ECF and PACER;
- Mastery of standard MS Office applications;
- Ability to travel to hearings or trials;
- Interest and knowledge of civil rights issues preferred; and
- Commitment to the mission and values of the Lawyers’ Committee.

To Apply: Please submit a cover letter and resume to https://podio.com/webforms/24560783/1797789. No calls will be accepted. The position will remain open until filled and applications will be reviewed on a rolling basis. Salary and benefits are competitive for a nonprofit legal organization. Staff Benefits include Employer Sponsored (Medical, Dental and Group Life & AD&D); Voluntary Benefits (Vision Insurance, Short-Term Disability, Long-Term Disability and Supplemental Life) coverage; the opportunity to participate in the 403(b) Retirement Plan; Voluntary Flexible Spending (Medical and/or Dependent Care) and Stipends (Cell Phone and Commuter/Parking Benefits); 11 paid Holidays and Vacation/Sick days.

Commitment to Diversity and Inclusion: The Lawyers’ Committee embraces diversity and inclusion in our workplace. We strongly encourage candidates of color and candidates from underrepresented communities to apply. The Lawyers’ Committee does not discriminate on the basis of actual or perceived race, religion, color, national origin, ancestry, disability, medical condition, marital status, sex, age, sexual orientation, gender identity or expression, family responsibility, personal appearance, genetic information, matriculation, political affiliation or any other status protected under law.

Accessibility Assistance: Although calls will not be accepted regarding questions about the position, if you are an individual with a disability and need assistance completing the online application, please call 202-662-8600 and ask for an applicant accommodation or send an email with the subject line “Applicant Accommodation” to kcoates@lawyerscommittee.org.

How to Apply: Visit https://podio.com/webforms/24560783/1797789
Program and Communications Assistant | Institute for Sustainable Communities | Nationwide/Flexible • U.S. Program

**Description:** ISC is seeking a motivated and energetic Program & Communications Assistant to join a dynamic team working on climate programs designed to advance equitable outcomes in community and regional resilience across the United States. Reporting to the Community Led Resilience Senior Program Officer, the Assistant provides administrative, logistical, programmatic, and communications support for ISC’s U.S. programs. Primary responsibilities include team and event planning and logistics; program research; drafting, editing, and proofreading a variety of communications materials for a diverse range of audiences; and other administrative and programmatic duties. In addition, this individual will work with the U.S. Program Communications Officer and across the communications team to send program and field updates via email and social media and develop innovative communications materials and approaches.

**Position Scope:** The preferred location is Washington D.C., or Montpelier, VT, but open to other locations and will consider virtual/home office for the right candidate. Some domestic travel required (<30%).

**Key Responsibilities**

**Program - 50%**
- Document, track and manage event communications, participants and program contacts using Salesforce and other contact management systems.
- Manage internal systems by maintaining team calendars, taking and disseminating meeting notes, disseminating information from webinars, training and program resources, and organizing, maintaining and updating electronic filing, project management, program development and evaluation systems, resources, and tools.
- Provide administrative support to the program team such as calendar and schedule management, meeting preparation and documentation, and travel support.
- Scheduling, data management and designing and utilizing project management and other systems to support effective program delivery with diverse partners nationally.
- Design and execute project management and progress tracking systems.
- Support timely processing of invoices and other payments.

**Communications - 50%**
- Conduct research to support program development, including compiling information for current and future projects, targeted outreach efforts, and constituent engagement opportunities.
- Assist in writing, editing and publishing of project reports, summaries, newsletters and other written materials for ISC’s U.S. team.
- Help produce, organize and edit white papers, technical reports, grant proposals and funder reports.
- Copy edit communications materials (blogs, articles, event materials, case studies, etc.)
- Help maintain various websites and assist program staff in web updates and maintenance.
- Assist in promoting the work of the U.S. team through ISC’s social media channels (Facebook, Twitter, LinkedIn).
- Develop and draft compelling stories, slideshows and other materials for staff presentations and/or publication.

**Requirements**

ISC is committed to addressing structural racism and income inequality in the US that undermines efforts to build strong communities and regions prepared to respond to climate change. As such, the ideal candidate will have experience serving underrepresented communities, neighborhoods, and populations most vulnerable to the impacts of climate related events, and experience working directly with and for communities of color to address and overcome systemic racism and the multitude of adverse outcomes that result.

**Other qualities of the ideal candidate include:**
- Strong organizational and administrative skills that reflect a customer service focus, attention to detail, the ability to perform and prioritize multiple tasks, and effectively maintain systems.
- Excellent interpersonal, oral, and written communication skills, including the ability to effectively synthesize and summarize information.
- Ability to perform responsibilities using a racial equity lens - understanding of the root causes of racial inequities and experience working with diverse partners and stakeholders and on a diverse array of projects.
• Ability to anticipate the needs of the team and plan ahead, prioritizing and coordinating multiple projects.
• Ability to work under pressure, adapt to changes in the work environment, and manage competing demands.
• Ability to work both independently and collaboratively as a contributing team member and with people at all levels within the organization.
• Excellent writing, storytelling, copyediting and proofreading skills.
• Experience managing electronic newsletters and website content updates.
• Experience with social media outreach or campaigns. Experience with photography and videography a plus.
• Excellent skills in Microsoft Office suite specifically PowerPoint, Word and Excel, Google platforms, and data systems.
• Experience with newsletter program software and content management systems. Familiarity with the Adobe Creative Suite and basic HTML a plus.

Qualifications
• Values and strives to demonstrate values of equity, diversity and inclusion
• Bachelor’s degree or equivalent experience
• A minimum of two to five years relevant work experience
• Writing test required.
• Commitment to the ISC mission and goals

ISC is an equal opportunity employer and is committed to a diverse workplace. Women, persons with disabilities, and people from diverse racial, ethnic and cultural backgrounds are highly encouraged to apply.

Forestry Specialist | National Wildlife Federation | Washington, DC

Conservation FORES01134

Apply now

Description
Founded in 1936, the National Wildlife Federation (NWF or Federation) is America’s largest and most trusted grassroots conservation organization with 52 state/territorial affiliates and more than six million members and supporters, including hunters, anglers, gardeners, birders, hikers, campers, paddlers, and outdoor enthusiasts of all stripes. The Federation's mission is to unite all Americans to ensure wildlife thrive in our rapidly changing world through programming focused on conserving wildlife, restoring habitats and waterways, expanding outdoor opportunities, connecting children with nature, and addressing the causes and consequences of climate change.

To support our mission, we seek a Forestry Specialist to join our National Advocacy Center in Washington, DC. (Due to COVID-19 all employees are working remotely until we make return to work decisions).

As our Forestry Specialist you will take the lead on the National Wildlife Federation’s policy work to address the carbon and biodiversity implications of using woody biomass for energy, as well as assisting NWF’s policy work to promote carbon sequestration in private forests and sustainable forest products. You will be a part of NWF’s Land Stewardship team. You will work with diverse partners and NWF state affiliates to promote sustainability in government and private sector policies related to private forestlands. Additionally, you will work with researchers to develop scientifically sound input to inform policy making around bioenergy and carbon storage, and to advocate for a policy landscape that benefits wildlife and addresses climate change.

Your major areas of responsibility will include:
• Legislative Advocacy: Implement NWF’s bioenergy and forest carbon advocacy work at the state, national and, to a more limited extent, international level. Endeavor to create a policy environment that is science-informed and benefits wildlife and climate. Collaborate and ensure synergies with NWF climate policy team, international team and legislative team.
• International Science & Policy: In collaboration with NWF’s International Team, promote research and coordinate with advocacy partners to develop consensus around carbon accounting that includes emissions from biomass in the UN Framework Convention on Climate Change.
• Coalition Work: Represent NWF in coalition working groups, collaborating directly with counterparts at partner organizations.
• **Communications:** Convey the strategy, policies, and NWF priorities via blogs, fact sheets, and other outward facing materials to advance program work on bioenergy. Collaborate with communications team, as needed, to ensure timely dissemination of research results or NWF reactions to policy developments.

• **One Federation:** Manage the crosscutting work of the bioenergy field with other teams and affiliates at NWF as part of the organization’s “One Federation” mission. Support and harness internal collaboration to build beneficial private forest strategies and policies, and emphasize the role of biodiversity in the climate movement.

• **Equity and Justice:** Contribute to NWF’s efforts to promote equity and justice within the organization and through our outward-facing work to advance the goals of the strategic plan.

**Minimum Qualifications:**
- Four year degree required preferably with a solid background in forestry, ecology and/or a related natural resources field.
- A minimum of 3 years of professional experience in policy and/or natural resources-related work with some experience in policy analysis, lobbying, and development of advocacy campaigns.
- Excellent written and oral communications skills, including the ability to translate highly technical information for a public audience and for corporate and agency offices.
- Ability to take initiative and to develop and implement a work plan while consulting with others and working with partners and allies
- Ability to juggle multiple tasks, set goals, and meet deadlines
- Extremely well organized and excellent attention to detail
- Strong interpersonal and networking skills, including being a team player
- Knowledge of legislative process and experience lobbying
- Technical knowledge regarding climate change, conservation, and forestry
- Ability to work well with diverse interests, including government officials, academics, and corporate, forestry and agricultural interests
- Your actions are expected to reflect the staff values of the National Wildlife Federation: collaboration, mindfulness, empowerment, inclusivity, and mission focus.

**Preferred Qualifications:**
- Advanced Degree
- Familiarity with carbon cycling in forest systems, sustainability issues surrounding forest management, bioenergy and a good working knowledge of wildlife and biodiversity conservation.

There may be some travel in this role of 3-4 times per year for 2-3 days.

**Application:**
Applications will be reviewed on a rolling basis.
The salary for this position is $55,000 to $60,000.
The National Wildlife Federation offers excellent benefits, including 16 weeks of paid FMLA leave, competitive compensation, and a family-friendly, flexible work environment.

We strive to increase diversity, equity, inclusion and justice (DEIJ) in all elements of our work and with our partners to support the interdependent needs of wildlife and people in a rapidly changing world. We recruit, employ, train compensate, and promote regardless of race, religion, creed, national origin, ancestry, sex (including pregnancy), sexual orientation, gender identity (including gender nonconformity and status as a transgender or transsexual individual), age, physical or mental disability, citizenship, genetic information, past, current, or prospective service in the uniformed services, or any other characteristic protected under applicable federal, state, or local law. We are proud to be an equal opportunity employer. Applicants are invited to learn more about National Wildlife Federation’s commitment to diversity, equity, and inclusion at nwf.org/equity.

If you have a disability and require an accommodation or assistance with our online application process, please tell us how we can help by calling us at 703-438-6244.

If you meet more than 75% of the qualifications of this description, we support your application. If selected, a background check will be conducted.

Candidates should submit a cover letter and resume.
Salary: $52,000 - $57,000

Verra is a global leader helping to tackle the world’s most intractable environmental and social challenges. As a mission-driven non-profit organization, Verra is committed to helping reduce greenhouse gas emissions, improve livelihoods and protect natural resources across the private and public sectors. We support climate action and sustainable development with standards, tools and programs that credibly, transparently and robustly assess environmental and social impacts and enable funding for sustaining and scaling up projects that verifiably deliver these benefits. We work in any arena where we see a need for clear standards, a role for market-based mechanisms and an opportunity to generate significant environmental and social value.

Verra is looking for a Program Officer to help manage Verra’s programs including the Verified Carbon Standard (VCS) Program, the Jurisdictional and Nested REDD+ framework (JNR), the Climate, Community & Biodiversity (CCB) Standards and the Sustainable Development Verified Impact Standard (SD ViSta).

A day with Verra’s collaborative Program Team might include...

- Participating in meetings with the Program Team and other relevant members of the organization to determine solutions to unique issues that arise for users of the VCS, CCB, and SD ViSta Programs (e.g., providing guidance for a REDD+ project facing changes to baseline rates and drivers of deforestation).
- Supporting users of the Verra programs (i.e., project developers, auditors, and other market participants) by clarifying program rules and procedures, and suggesting solutions to resolve challenges faced.
- Conducting quality reviews of submitted project documentation and new methodologies, and undertaking other research assignments.
- Contributing to the evolution of Verra programs (e.g., helping to develop updates to existing rules and procedures) so they continue to be relevant and drive significant environmental impact.
- Collaborating with other Verra teams (i.e., Innovation; REDD+; Outreach and Communications) to advance our organizational mission.

Specific functions you will be responsible for leading...

- Providing technical guidance and support to users of Verra’s programs, with a focus on our established certification programs (VCS, JNR, CCB, and SD ViSta). Such users include project and program developers, methodology developers, validation/verification bodies, and other stakeholders.
- Supporting the development of Verra programs by gathering and synthesizing input from key stakeholders, via participation in relevant working groups and conferences, and researching emerging markets and policies.
- Drafting revisions to Verra program rules and procedures to help maintain the robustness, workability, and impact of those programs.
- Playing a key role in ensuring the quality of projects requesting registration with Verra programs, including reviewing project documentation, visiting projects, and liaising and collaborating closely with project stakeholders.
- The review of GHG accounting and assessment methodologies being developed under Verra programs.

You bring with you...

- At least 1-2 years of relevant professional or internship experience, preferably working for a standards organization, NGO, government, project developer and/or validation and verification body.
- A relevant university degree.
- Understanding of climate change mitigation and adaptation strategies, Sustainable Development Goals, supply-chain sustainability initiatives, and/or climate/development finance, and an appreciation for the challenges and opportunities faced by practitioners of these arenas.
- Strong attention to detail.
- Strong project management and organizational skills, including the ability to prioritize and work efficiently and effectively under deadlines.
- Culturally aware with ability to work with stakeholders and partners from different countries and cultures.
- Self-starter with ability to excel in a professional environment with limited supervision.
- Excellent written and verbal communication skills. Fluency in English is essential.

In this role, you will grow and expand your expertise by...

- Working at the cutting edge of programs designed to drive finance towards high-impact activities that tackle some of the most pressing environmental issues of our day.
- Gaining exposure to challenges and opportunities faced by practitioners of activities aimed at reducing greenhouse gas emissions and improving livelihoods.
• Finding effective ways to ensure the quality of projects and credits under the Verra programs.
• Working with a dynamic, committed and focused team of professionals.

You will know you are successful, if...
• You are seen as a reliable and capable member of the team by your peers and manager.
• You build an appreciation and respect for the challenges and opportunities faced by users of the Verra programs, and are able to effectively ensure the quality of activities certified under the Verra programs.
• Verra stakeholders consistently express positive feedback regarding your ability to collaborate to find workable solutions to challenges they face.

You will join a team...
• From diverse locations and backgrounds, including carbon market experts, ex-government representatives, auditors, and more.
• Committed to driving finance to projects and programs that advance climate action and sustainable development.
• That embodies the values Verra has established for itself, and which include Teamwork, Results, Integrity, Balance and Exploration.

Compensation at Verra
To help us attract and retain top talent, we pay employees competitively to the market. In return, we expect each employee to, at a minimum:
• Meet expectations in terms of work effort and performance;
• Take the initiative to build the skills and knowledge needed to do their job effectively; and
• Embody Verra’s values.

For this position, the salary range is USD $52,000 - $57,000

We will recognize employees who go beyond expected performance with salary increases and/or promotions, but the bar for earning those rewards is high.

Salary is one component of Verra’s total compensation package which also includes:
• Health, vision and dental care, and life insurance;
• Verra contributions to each employee’s retirement plan;
• Verra contributions as required by national labor laws in countries where staff are located;
• Paid Time Off (PTO), sabbatical and other leave allowances; and
• Funds to support professional development.

HOW TO APPLY
To apply, please send us the following:
• Cover letter (not to exceed one page)
• Resume/CV (not to exceed two pages)


Environmental Coordinator/Environmental Planner/Natural Resource | Energy

Environmental Group | Tonopah, AZ

Energy Environmental group is actively seeking an Environmental Coordinator/Environmental Planner/Natural Resource Specialist for employment on a transmission line construction project.

Job Description Summary:
Primary duties would include supporting the Environmental Manager with planning/coordination of environmental compliance during the construction of a transmission line project in California and Arizona. Responsibilities will include ensuring the implementation of plans such as the Storm Water Pollution Prevention Plan (SWPPP), the Spill Prevention Control and Counter-measurement Plan (SPCC), and Wildlife mitigation plans. Oversee environmental field staff and construction personnel.

Job Responsibilities:
• Ensure the implementation of federal, state, and local environmental programs.
• Maintain and implement Storm Water Pollution Prevent Plans for the project.
• Attend meetings with as required with field personnel, project management and construction personnel.
• Coordinate daily with construction superintendents, foreman, and environmental staff to ensure overall environmental compliance for the Project.
• Communicates with construction compliance officers to ensure the construction of transmission line operations stay within project requirements.
• Ensures the installation of proper Erosion and Sediment control devices, flagging, and signage per project requirements to delineate environmental sensitive areas.
• The candidate would report to the Project’s Environmental Manager.

Minimum Requirements:
• Bachelor's Degree in biology, environmental science, natural resources, wildlife biology, or related discipline required
• Strong analytical and communications skills are a must
• Able to work flexible hours & travel (estimated 20%)
• Ability to work and perform tasks with minimal supervision
• Able to interact effectively with internal and external clients
• Ability to work outside in varying weather conditions
• Strong oral and written communication skills required
• Strong computer skills and a significant understanding of Microsoft office applications
• US citizenship required
• Valid driver’s license is required for business travel
• Must be comfortable in both an office and field environment, as assignment priorities may change
• Strong working knowledge of SWPPP, SPCC and MBTA programs

Preferred Qualifications:
• Experience working with federal and state environmental regulatory agencies, examples of agencies are the EPA, BLM, USFS, FWM, and/or others.
• Proficiency and knowledge with computers and able to perform data collection in the field with GPS handheld units
• General knowledge of erosion and sediment control/SWPPP/SPCC compliance.
• General knowledge of wildlife mitigation measures and able to manage documentation of wildlife surveys

HOW TO APPLY
Please submit Resume and Cover Letter to
Raina Johnson – Environmental Manager
rjohnson@energyenvirogroup.com
Cell: 435-503-5592

Program Officer, Corporate Water Stewardship – 20074 | World Wildlife Fund, Inc | Washington, DC

Overview
The Program Officer would work primarily to manage corporate engagement across Freshwater & Food priority initiatives such as textiles, cotton and sustainable agriculture in priority geographies. This role will work closely together with key partners to proactively scope new and strategic opportunities for corporate engagement in prioritized geographies and sectors. The incumbent will conduct research, analysis and initial scoping of potential partners, platforms and opportunities that align with WWF technical offerings and strategic priorities. The Program Officer will also serve to link the Corporate Water Stewardship - CWS partnerships and activities with other Freshwater & Food initiatives and priorities, as well as with those of WWF more broadly. The incumbent may also support the management, oversight, reporting and knowledge management of specific projects and portfolios within the CWS team as needed.

Responsibilities
• Supports overall corporate water stewardship initiatives, especially proactive strategic engagement of companies within key sectors such as textiles, cotton and agriculture
• Conducts data gathering, analysis, and engagement with corporates for potential place-based/landscape engagement in priority river basins.
• Supports overall communications, outreach, events and social media related to Corporate Water Stewardship
Liaison with other Freshwater & Food priority initiatives, Goal teams and network practices.

Works closely with key influence teams, within the WWF global network including Multilateral Engagement, and USG Policy teams to proactively assess opportunities, challenges and risks related to corporate engagement and water stewardship.

Develops specific relationships with key Private Sector Engagement team members, to develop strategic scoping of opportunities for corporate engagement in Freshwater and Food and WWF priority river basins and aligned with FW strategy.

Other duties assigned by supervisor.

Qualifications

- Bachelors degree in a related field such as natural resources management, environmental science, ecology, law, business, international development or water policy is required; graduate degree will be favorably considered.
- Position requires 4-6 years relevant experience (2 with advanced degree) working with either water stewardship or resources management, sustainable agriculture, corporate sustainability, environmental certification platforms and business, as well as an understanding of risk analysis, policy and international conservation issues.
- Private sector experience preferred ideally in Apparel, Textile, Food & Beverage or CPG.
- Hydrology or water resource management background.
- Demonstrated ability to build and inspire private sector partners; Experience working with or within the private sector and senior level decision makers.
- Excellent verbal and written communication skills.
- Strong interpersonal skills, professional demeanor and strong representational and diplomatic engagement experience required.
- Self-starter, strong organizational skills, ability to prioritize, commit and complete concrete tasks and deliverables in a timely manner.
- Ability to work effectively as a team member with a wide range of individuals across cultures and time zones.
- Experience incorporating geospatial mapping and water risk assessment tools into water stewardship approaches and solutions.
- Project management experience, diplomatic skills with application in corporate water stewardship, standards and certification system settings.
- Strong project management skills.

HOW TO APPLY

- Please visit our Careers Page, job#20074, to submit an online application including resume and cover letter.
- Due to the high volume of applications we are not able to respond to inquiries via phone.

As an EOE/AA employer, WWF will not discriminate in its employment practices due to an applicant’s race, color, religion, sex, national origin, age, marital status, genetic information, sexual orientation, gender identity and expression, disability, or protected Veteran status.

Apply Online

Development Associate | Center for Biological Diversity | Tucson, AZ

The Center for Biological Diversity is currently looking for a full-time development associate to work out of our Tucson, Ariz. office.

General position overview: The Center seeks a post-entry-level development professional to join a dynamic, successful fundraising team while advancing the organization’s mission. The development associate will primarily help support and grow our donor-relations program while supporting the major-gifts team; she or he will work collaboratively with other development, membership, leadership, conservation and communications staff.

Main duties:

- Provide project-management support within the donor-relations team for mailed and email fundraising campaigns and cultivation efforts;
- Provide administrative support for the organization's major-gifts and planned-giving programs through record keeping and responsive communications;
- Conduct in-depth research on prospective and current major donors;
• Maintain accurate, up-to-date individual major donor records across multiple databases;
• Format and send email fundraising communications to highly segmented donor groups;
• Design and update online donation pages for outgoing fundraising emails;
• Assist with planning, coordinating and implementing major-gift team’s donor visits and special events;
• Coordinate gift entry and run queries and extract information from donor databases for mailings and data analysis;
• Interact with donors via phone and other media;
• Provide technical support and project management support for phone briefings;
• Provide support planning and implement donor-focused events on a quarterly- or semi-annual basis;
• Participate in strategic planning;
• Assist with other projects in donor relations, major gifts, membership and grants, as assigned;
• Cultivate and steward a portfolio of current and prospective major donors ($1K+) for annual gifts and campaigns;
• Create weekly online-donation reports.

Essential qualities and skills desired:
• College degree (required);
• Ability to work quickly and efficiently both individually and in a team;
• Excellent verbal and written communication
• Energetic, with good interpersonal skills;
• Experience working with volunteers;
• Ability to retain high level of donor confidentiality;
• Experience with conducting in-depth donor research, including database work;
• Exceptional attention to detail, organizational skills, time management and accuracy in completing complex tasks;
• Solid knowledge of the Microsoft Office suite, spreadsheets and mail merge functions;
• Experience with Microsoft Access or other fundraising databases preferred. Experience with Revolution Online (ROI) database and Microsoft GroupMail software a plus;
• Desktop publishing experience.
• Sense of humor and positive attitude, along with a passion for, and knowledge of, the natural world, biodiversity and the Endangered Species Act.

Application process: Please submit a thoughtful cover letter and resume at https://www.biologicaldiversity.org/about/jobs/. The position will remain open until filled. No telephone calls, please. Only candidates selected for interviews will be contacted.

The Center for Biological Diversity deeply values, and is committed to sustaining and promoting, both biological and cultural diversity. We welcome, embrace and respect diversity of people, identities and cultures. We are committed to fostering an organizational culture of diversity and inclusion. The Center believes staff and board diversity is critical to saving life on Earth.

We are an equal opportunity employer.

Benefits Package:
• Paid generous medical, dental and vision plan;
• Paid short-term and long-term disability;
• 403(b) plan with opportunity for match;
• Generous time-off policies;
• Relaxed work atmosphere and dress code.

Application process: Please submit a thoughtful cover letter and resume at https://www.biologicaldiversity.org/about/jobs/. The position will remain open until filled. No telephone calls, please. Only candidates selected for interviews will be contacted.

https://www.biologicaldiversity.org/about/jobs
New York Agricultural Stewardship Coordinator | American Farmland Trust | Saratoga Springs, NY

American Farmland Trust is the only national organization that takes a holistic approach to agriculture, focusing on the land itself, the agricultural practices used on that land, and the farmers and ranchers who do the work. AFT launched the conservation agriculture movement and continues to raise public awareness through our No Farms, No Food message. Since our founding in 1980, AFT has helped permanently protect over 6.5 million acres of agricultural lands, advanced environmentally-sound farming practices on millions of additional acres, and supported thousands of farm families. Long a pioneering leader, AFT is now riding a new wave of growth, driven by agriculture’s most pressing needs and opportunities.

For more information go to www.farmland.org with our New York programs highlighted at www.farmland.org/NewYork.

Duties and Responsibilities
American Farmland Trust is seeking a full-time New York Agricultural Stewardship Coordinator (Coordinator) to support and grow programs in New York state that assist farmers transitioning to or increasing adoption of regenerative farming practices. The Coordinator will join a team of dynamic staff and report directly to the New York Agricultural Stewardship Program Manager and be responsible for promoting and implementing strategies that engage farmers and landowners in adopting sound farming practices to protect water quality and mitigate the impacts of climate change.

Specific activities will include developing engaging educational programs for landowners and farmers, fostering partnerships, developing public education materials, supporting and promoting on-farm demonstration projects, and supporting communications objectives to highlight key activities and stories of impact. This role will also help to lead the expansion of AFT’s Women for the Land initiative in New York, a program designed for women farmers and landowners who want to protect and/or promote good stewardship of their land. The focus will primarily be in Western and Central New York, though the opportunity may exist for work in other parts of New York as well as in collaboration with AFT’s National Initiatives.

Specific position responsibilities include:
• Lead and manage the development and delivery of an engagement campaign targeting Non-Operating Landowner (NOLs), with a focus on Women Non-Operating Landowners (WNOLs), including:
  • Develop and support relationships with farmland owners and farmers, focusing on women landowners, to accelerate the adoption of conservation practices on farmland in targeted areas of New York.
  • Assist with facilitating conversations and partnerships with NOLs/WNOLs and farmers to implement conservation practices on rented land.
  • Lead and manage the design and execution of a series of facilitated small-group discussions with WNOLs surrounding conservation management of their land.
• Develop evaluation metrics for NOLs/WNOLs educational tools and programs.
• Assist in identifying and/or developing conservation tools for farmers and landowners.
• Assist with planning and implementing on-farm demonstrations, field days and workshops.
• Communicate about soil health practices and their impacts on soil resiliency, water quality/quantity and mitigation of climate change.
• Facilitate and coordinate partnerships with a diverse network of agricultural and conservation professionals including AFT state and national staff, USDA NRCS, New York State Department of Agriculture and Markets, Soil and Water Conservation Districts, Cornell University and Cooperative Extension, farmers, crop consultants and others.
• Coordinate with AFT’s communications team to actively promote work, identifying and assisting with storytelling opportunities through social media, blog posts, profiles, fact sheets, videos and other mediums.
• Work collaboratively with core project team to manage project implementation and achieve project objectives.
• Represent AFT at non-AFT public meetings, field days, and educational events.
• Work with the Agricultural Stewardship Program Manager to develop annual program and budget goals and provide input on funding proposals and reporting.
• Other duties as assigned.
**Requirements**
The Coordinator must be a self-starter and a capable problem solver with a demonstrated commitment of meeting high expectations. S/he must be highly motivated with strong interpersonal skills and should have:

- BA or BS degree and a minimum of 3 years of related work experience in agriculture, environmental management, or natural resource planning. Additional work experience or an advanced degree in one or more of the disciplines noted may substitute for these requirements.
- Experience designing and facilitating professional development or other educational trainings, specifically with farmers, landowners and related stakeholders.
- Ability to foster effective partnerships with Extension educators, soil and water conservation districts, USDA and state agency personnel and other professionals as well as training and supporting farmers and landowners – particularly women landowners – is highly valuable.
- A track record of developing and maintaining strong working relationships with and among a diverse group of stakeholders, both internal and external.
- Experience working and/or living within traditionally underrepresented communities.
- An intellectual curiosity, understanding, and enthusiasm for AFT’s mission.
- Excellent written and verbal communication skills, specifically an aptitude for public speaking, meeting facilitation, and developing effective public education materials.
- Experience with public outreach, community engagement, and communications (digital and/or traditional).
- Facility with the Microsoft Office Suite is required – additional experience with social media is preferred.
- Have fun in your job.

Preference will be given to candidates based in Western or Central New York, and applicants should be comfortable working remotely out of a home office. The Coordinator position will require frequent travel in the Genesee River Watershed in Western New York and occasional trips to AFT’s New York office in Saratoga Springs, among other possible travel.

**Compensation**
American Farmland Trust pays salaries that are competitive to similar nonprofit and agency positions and offers meaningful vacation, medical, retirement and other benefits.

If you are eager to join our team, please visit this page to apply.

Please submit a cover letter with a resume for consideration.

Please mention how you learned of this opening.

---

**Grassland Technician - Eastern MA | The Trustees | Ipswich, MA**

The Trustees is seeking a qualified individual to assist with monitoring, research, and management activities for grasslands throughout Eastern Massachusetts. The Grassland Technician is part of the Ecology Program team, responsible for the stewardship of natural resources on Trustees properties. The focus of this position is on monitoring grassland birds, documenting key vegetation characteristics, and documenting invasive plants on Trustees properties. This is a seasonal, full-time, 15-week position, expected to begin in May and continue through August.

**In This Role You Will:**
- Conduct avian point count surveys for grassland nesting birds
- Monitor and map invasive species
- Conduct vegetation surveys
- Map and enter data into database
- Other tasks and duties as assigned

**Qualifications:**
- Coursework in wildlife biology, ecology, zoology, environmental science, or related field
- The ability to identify birds by sight and sound, specifically grassland birds (bobolinks, meadow larks and savannah sparrows)
- At least 3 months of previous field experience
- Strong verbal communication skills
• The ability to work closely with other staff and the public

Preferred Applicants will have Experience with:
• Experience performing grassland bird surveys
• Ability to identify Northeast plant species
• Ability to identify Northeast invasive plants
• GIS mapping

Other Requirements:
• Applicants must provide their own transportation to job sites, mileage will be reimbursed
• The ability to work outdoors daily, and at times, under rigorous conditions
• The ability to perform physically strenuous duties, such as hiking long distances.
• The ability to lift/carry 40 pounds
• The ability to work irregular hours (depending upon wildlife and weather)
• A valid driver’s license, as well as a satisfactory driving record as outlined in The Trustees’ driving policy

Benefits and Salary:
The Trustees offers competitive compensation and the opportunity to be part of a dedicated team across the Commonwealth who love the outdoors, who love the distinctive charms of New England, and who believe in celebrating and protecting our special places, for everyone, forever.

About The Trustees
The Trustees is one of Massachusetts’ largest non-profits and the nation’s first conservation and preservation organization. Today, the places we care about are going fast, and the forces undermining them, including climate change, are moving faster. Our passion is to protect and share with everyone the irreplaceable natural and cultural treasures under our care. We are funded and supported entirely by our visitors, supporters, volunteers, and more than 60,000-member households.

The Trustees has been featured in the Top 100 Women-Led Organizations in Massachusetts for six consecutive years.

In addition to being an Equal Opportunity Employer, The Trustees aims to create a thriving, inclusive workplace that values each member of its team. We aspire to reflect and effectively serve the residents and communities of Massachusetts who are at the core of our mission. The Trustees is a signer of the Boston Women’s Workforce Council and a Member of the Boston College Center for Work and Family.

We kindly request that you do not call to inquire about the status of your application. Those candidates chosen for interviews will be contacted.  

APPLY NOW

Project Administrator | Apex Clean Energy | Lake Elmo, MN

WELCOME - We recognize and respect the amount of time you are about to invest by applying to this open position. If you complete this job application, you will be kept informed via email status updates (and text messages, if you opt in) throughout the evaluation process.

By continuing with this job application, you will be asked to answer job-specific questions. Please note that the questions contained in this job posting are our sole intellectual property.

Upon receipt of your responses, we will evaluate your submission. If selected for a personal interview, you will receive an email/text with scheduling instructions.

Thank You,
The Apex Team

SPECIAL NOTE: If you do not receive a confirmation e-mail within minutes of your job application submission, please check your email bulk or spam folders.

COMPANY DESCRIPTION
Founded in 2009, Apex Clean Energy is an independent renewable energy company focused on bringing utility-scale generation facilities to market, from site origination and financing to turnkey construction and long-term asset management. With a team of over 200 professionals and the nation’s largest renewable energy project portfolio, Apex is a leader in the transition to a clean energy future. For more information, visit www.apexcleanenergy.com.
Apex strives to excel in every phase of project realization, from origination and financing to construction and asset management. Our mission-driven team seeks determined, resolute individuals who strive to innovate and go above the call of duty, and who will relentlessly do their part to help accelerate the shift to America’s clean energy future.

Apex Clean Energy, Inc. is an Equal Opportunity Employer that recruits and hires qualified candidates without regard to race, color, religion, sex, sexual orientation, gender identity, age, national origin, ancestry, citizenship, disability, or veteran status.

JOB DESCRIPTION
Apex Clean Energy is seeking a Project Administrator who will provide our Project Development Team with administrative and project-level support in an effort to help grow, maintain, and support our development portfolio.

This role will assist a small team within the larger Apex Project Development Team with a variety of administrative and project-specific needs; including conducting data entry and maintenance to project-level databases, submitting funding approval requests, event planning and management at local project-sites, and representing Apex along with other team members at various business, government, and community meetings and events. The Project Administrator will also be responsible for pulling necessary reports as needed, developing and managing budgets, conducting research in support of the team’s needs, checking facts, among other responsibilities. The Project Administrator must demonstrate exceptional project coordination skills, be capable of meeting numerous simultaneous deadlines, possess excellent communication skills, be highly responsible and accountable, and adhere to the highest standards of accuracy and quality in his/her work.

The Project Administrator will report directly to the Director of Project Development and work closely with a team of about 10 members on the Project Development Team, members of the Public Affairs Team, and local land agents and landowners, as needed.

Previous experience in event planning, project development, public relations, or administration is a plus. Our ideal candidate will have a strong understanding of project management and have no problem organizing, planning, and meeting deadlines. You thrive in an environment that requires flexibility and adaptation to constant change, shifting demands, and moving timelines. We are looking for a candidate who is self-motivated with excellent communication and interpersonal skills. Candidates who possess a strong personal commitment to renewable energy, business, and/or rural economic development will be well suited for this role.

Hours: Full Time | Level: Professional | Travel: 15%

RESPONSIBILITIES
• Facilitating the purchase order and/or work order process for the Project Development Team and coordinating execution of such documents.
• Serve as initial point of contact for Apex’s Development Team, perform office support duties, and facilitate office productivity.
• Research topics identified by development staff related to project development.
• Assisting in coordination of public open houses, land-owner meetings, or other events related to projects development and community outreach.
• Coordinate communication and engagement with corporate headquarters.
• Enter and maintain data in various data bases and systems including but not limited to Smartsheets and Salesforce.
• Prepares reports by collecting and analyzing data.
• Ensures the Project Development Team follows processes and procedures internally as well as with various stakeholders, regulatory authorities, local officials, etc.
• Seeks opportunities to streamline work while tracking work activities and reporting findings.
• Contributes to team effort by finding ways to improve the development process as possible.
• Responsible for smooth collaboration between the different internal departments.
• Support the Project Development Team in developing and keeping projects on track and responding to new demands as necessary.
• Design and maintain processes for the Project Development Team to make it easy to collect the information needed to complete the tasks above efficiently and accurately.
• Travel 10-20% to project site locations and corporate headquarters in Charlottesville, VA.

QUALIFICATIONS
• Bachelor’s degree, significant work experience accepted in lieu of degree.
• Passion for working in administration, project management, public affairs, community organizing.
• Extraordinary planning and organizational skills with highly developed research and writing skills.
• Self-starter, flexible, able to run with assigned tasks. Deadline-oriented and collaborative by nature.
• Ability to be highly responsive and willing to work flexible hours, if needed. Apex acts quickly and being able to adapt to changing internal and external conditions is extremely important.
• An ability to manage shifting assignments and multiple projects at the same time is a must.
• Excellent communication, writing, and organizational skills.
• Problem solving skills and attention to detail.
• Proficiency in Microsoft Office Suite and quick learner in other software platforms, including Smartsheet and Salesforce.
• Project management knowledge preferred.
• Ability to work actively and productively with limited supervision.
• Ability to work in a standard office environment, including extended computer use and team coordination across Apex office locations.
• Willing to travel up to 15% to remote project sites.
• Ability to work in our satellite office in Lake Elmo, Minnesota.

BENEFITS
• Health Insurance
• Dental Insurance
• Vision Insurance
• 401(k) Employer Match
• 401(k) Pre-tax or Roth Deferrals
• Health Savings Accounts
• Flexible Spending Arrangements
• Short-term Disability Insurance
• Long-term Disability Insurance
• Group Term Life Insurance
• Voluntary Additional Term Life Insurance
• Paid Time Off (PTO)
• Holidays
• Volunteer Time Off
• Progressive Parental Leave Plan
• Milk Stork Travel Solution
• Professional Development Opportunities
• Employee Referral Program
• ACAC Fitness and Wellness Center - Corporate Discount
• Company Paid Cell Phone
• Company Paid Parking
• United Van Lines - Relocation Discounts


Energy Analyst | Synapse Energy Economics | Cambridge, MA

synapse-energy.com

View the original posting

Contact Info: Andrew Grandahl agrandahl@synapse-energy.com

Synapse Energy Economics is a research and consulting firm specializing in economic and policy research, modeling, and analysis to provide electric sector solutions. Our work supports a broad range of public interest clients, including consumer advocates, environmental organizations, regulatory commissions, and state and federal agencies. Synapse produces expert reports and analysis for these clients and represents their technical interests in state and federal regulatory proceedings.
Job Duties/Responsibilities:

Job Description: The Energy Analyst will work on topics such as integrated resource planning, coal plant retirements, electricity markets and modeling, energy efficiency, renewable energy technologies, and electricity rates.

Job Responsibilities:

• Assess utility company modeling approaches, scenario definitions, input assumptions and related parameterization. Work collaboratively with team members to refine analyses and develop reports and testimony.

• Conduct electricity system modeling activities using industry-standard production cost and capacity expansion software (including, but not limited to PLEXOS, EnCompass, Strategist, System Optimizer, PROMOD), as well as in-house custom software tools.

• Create, use, and maintain spreadsheet-based tools and other analytical platforms to analyze energy technologies, programs, and portfolios.

• Perform economic and policy analysis, cost-benefit assessments and resource valuations for energy sector.

• Clearly and succinctly summarize complex technical concepts to clients, regulators, and public audiences through papers, presentations, testimony, and meetings.

• Defend analysis and refute opposing viewpoints and analysis.

Qualifications:

Required Qualifications:

• Degree in Engineering, Economics, Mathematics, Statistics, Physical Sciences, or related field.

• At least 1 year of relevant industry work experience (utility or consulting) or experience with integrated resource planning is required.

• Advanced proficiency in Microsoft Excel.

• A strong desire to work on behalf of public interest clients in improving energy planning and policy.

• A clear understanding of economic principles.

• Ability to work and communicate well in teams.

• Ability to multitask and prioritize critical tasks and conflicting requirements.

Preferred Qualifications:

• Master’s Degree preferred.

• At least 1 year of experience with resource planning.

• State, federal, provincial electric utility regulatory experience preferred.

• Project management experience (planning, managing teammates and budget).

• Standard programming languages (e.g. MATLAB, Python, Ruby, etc.), and statistical tools a plus, but not required.

• Ability to develop persuasive arguments for testimony and reports based on analysis of quantitative and qualitative evidence.

Benefits:

We Offer:

• Opportunities to work with established experts on cutting-edge policy on behalf of public interest clients dedicated to consumer welfare and the environment.

• The ability to inform energy policy and planning decisions at the local, state, regional, national, and global levels.

• Support for employees’ professional and career development.

• A team-based collegial work environment where we strive to balance work, personal life, and community involvement.

• Autonomy and control over your work hours.

• A flexible work environment.
How to Apply:
To apply, please upload your resume and cover letter to the form found on our website. This is a consulting position located at our office in Cambridge, MA.

Contact Email: agrandahl@synapse-energy.com

Part-Time Communications Coordinator | Rural Advancement Foundation International-USA | Pittsboro, NC

RAFI-USA seeks a part-time Communications Coordinator who will coordinate communications activities, including blog posts and website content, press releases, fundraising appeals, annual reports and social media. The coordinator will assist as needed with copywriting, content development or design, website updates, as well as other duties, including administrative tasks. We are seeking an individual who is self-motivated to plan, organize and coordinate multiple projects simultaneously and meet deadlines in a fast-paced environment.

Requirements
- Must have excellent writing and editing skills
- Background in marketing, communications, journalism and/or business management is desired, with 3-5 years of relevant work experience.
- Must be a strong project manager, able to juggle multiple projects while paying close attention to details.
- Experience with marketing automation platforms, such as Mailchimp or Campaign Monitor, is preferred.
- Must have ability to work independently and as part of a team.
- Must be able to adapt to different communications styles and strategies.
- Must have the ability to create and implement personal work plans.
- Remote Possible
- Part Time Schedule

How to Apply Submit a resume through the link below to apply. Applicants will be reviewed until position is filled. https://rafiusa.recruiterbox.com/jobs/fk0qphx?cjb_hash=O_kmQD93&apply_now=true

Policy Associate | Work For Progress | Boston, MA

Start Date: August 2, 2020 | Application Deadline: July 24, 2020 | Salary: $28,000 - $31,000

Attention Job Seekers: In light of the current COVID-19 pandemic, we want to assure you that Frontier Group is actively hiring for this position, and we welcome your applications.

Job Description
Frontier Group hires college graduates into two-year associate positions. Associates split their time between policy analysis work with Frontier Group and a program of intensive training and hands-on experience in public interest advocacy and organizing conducted in partnership with the Public Interest Network. Associates in their first year spend about half their time working on policy analysis and writing with Frontier Group, increasing to about 75 percent in their second year. Upon successful completion of the two-year program, the associate will be eligible for a policy analyst position within Frontier Group, or may choose to be considered for a leadership role with one of our partner organizations.

A Frontier Group Policy Associate’s job responsibilities include, but are not limited to:
- Conceptualizing and writing compelling reports on social problems and their solutions using a variety of methodologies including literature reviews and data analysis.
- Helping advocates in the field craft a message that will change minds, spur action and generate media attention.
- Collaborating with partner organizations to design and implement report ideas and to maximize distribution of our product.
• Writing op-eds, blog entries and journal articles that insert our findings into the public debate.
• Participating in trainings, presentations and panels.
• Learning the skills of canvassing and managing a fundraising operation, and running a canvass office for a partner organization during the summer months.
• Learning recruiting skills and applying them to job recruitment drives for graduating college seniors seeking careers in social change.

Qualifications
We are looking for skilled candidates with a demonstrated commitment to social change and an appreciation of the importance of political organizing. Candidates should have excellent writing skills, a problem-solving orientation, the ability to thrive under deadlines, and the ability to think critically and present persuasive arguments. We’re looking for individuals with a track record of academic success and proven leadership ability. Familiarity with quantitative analysis is a plus; as is experience in debate, public speaking, journalism, political campaigning, fundraising, and/or grassroots political organizing.

Compensation
The target annual compensation for this position is $28,000-$31,000 in the first year. Frontier Group offers a competitive benefits package. We also offer an excellent training program and opportunities for advancement.

Start Date for Current Opening: We’re accepting applications for positions starting in August 2020.

To Apply
Prepare a resume and cover letter, and please apply on our website. Please include a list of references in your cover letter document. If we are interested in your application after reviewing your resume and cover letter, we will send you an email asking you to submit a writing sample and complete a brief questionnaire.

The Public Interest Network operates and supports organizations committed to a shared vision of a better world and a strategic approach to getting things done. Visit https://publicinterestnetwork.org/core-values.html to learn more. Right now, U.S PIRG (a partner group within the Public Interest Network) is working to ensure that everyone who needs a COVID-19 test gets one. The pandemic has affected thousands of Americans, and killed dozens already, but doctors still can’t get tests for those that need it. Please take action by calling on the new testing chief to adopt a plan that will help ensure that everyone who needs a test gets a test: https://uspirg.webaction.org/p/dia/action4/common/public/?action_KEY=37037.

Center for Public Interest Research is an equal opportunity employer.

Frontier Group Policy Analyst | Work For Progress | Boston, MA

Salary: Target annual compensation for this position is commensurate with the relevant professional experience and/or advanced degrees that a candidate has.

POLICY ANALYST

Attention Job Seekers: In light of the current COVID-19 pandemic, we want to assure you that Frontier Group is actively hiring for this position, and we welcome your applications.

Job Description
Frontier Group policy analysts work on a range of issues and develop expertise in a few. We write reports, op-eds, blog entries and journal articles that insert the results of our research into the public debate. We develop training materials, fact sheets and social media ideas for advocates and organizers.

In this job you will:
• Review and draw conclusions from recent research in environmental science, public health, economics, and other fields.
• Do quantitative analysis of existing data sets and sometimes collect original data through interviews, surveys and collaboration with academic researchers.
• Write clear, concise, message-driven reports.
• Produce op-eds, journal articles, social media, fact sheets and other communications to disseminate the results of our research.
• Evaluate policy alternatives and work with advocates on the ground to develop policy principles and proposals.
• Take part in organization-building activities including recruitment, fundraising and staff training.
Qualifications
We need you to have the drive, creativity and skills to take complex data and distill it into clear, powerful conclusions that are easy to communicate to decision-makers and the public. Ideally you have experience with designing analytical approaches, applying core statistical concepts and translating scientific information for a lay audience. Additionally, experience with modeling, geospatial analysis, database design, and/or the development of on-line and mobile database tools will be considered a strong plus.

Candidates must have at least three years of experience in public interest advocacy, journalism, or policy analysis and development, OR an advanced degree in a relevant field plus some experience in public interest advocacy, journalism, or policy analysis and development. We evaluate candidates based on writing ability, experience in political or public interest work, academic record, and reasoning and research skills. We especially look for candidates who are "quick studies," function well under deadlines, and have demonstrated both leadership and the ability to work well as part of a team, especially in a social change-driven context.

Compensation
Target annual compensation for this position is commensurate with the relevant professional experience and/or advanced degrees that a candidate has. Frontier Group offers a competitive benefits package.

Location: Boston, MA or Denver, CO preferred

Start Date for Current Opening: We’re accepting applications for a position starting in August 2020.

To Apply
Prepare a resume and cover letter and submit your application here. Please include a list of references in your cover letter document. If we are interested in your application after reviewing your resume and cover letter, we will send you an email asking you to submit a writing sample and complete a brief questionnaire.

Right now, our partner U.S PIRG is working to ensure that everyone who needs a COVID-19 test gets one. The pandemic has affected millions of Americans, and killed over 100,000 already, but doctors still can’t get tests for those that need it. Please take action by calling on the new testing chief to adopt a plan that will help ensure that everyone who needs a test gets a test:
https://uspirg.webaction.org/p/dia/action4/common/public/?action_KEY=37037

Center for Public Interest Research is an equal opportunity employer.

Benefits: Frontier Group offers a competitive benefits package.

How to Apply

Vera Institute of Justice, Brooklyn, New Orleans, Washington, DC, Los Angeles, and remote positions
At the Vera Institute of Justice, we envision a society that respects the dignity of every person and safeguards justice for all. At this critical moment for justice reform, we are standing up and driving change on a variety of fronts—by eliminating money bail, ending mass incarceration, vastly improving life behind bars, ensuring that immigrants get due process, and centering our work on principles of racial equity.

Importantly, our work occurs in the context of a dynamic, rapidly changing, and increasingly high-profile organization and field. Vera has more than 250 staff members who work across four offices—in Brooklyn, New Orleans, Washington, DC, and Los Angeles—as well as remotely. Each year, we are launching new and more complex initiatives, cultivating new constituents, and deploying new tools and tactics to create a justice system that lives up to its name.

As an employer of choice in our field, supporting Vera staff—both personally and professionally—is a priority. To do this, we invest in the well-being of our employees through above market rate compensation, student loan repayment benefits, generous assisted reproductive technology coverage through our comprehensive medical insurance plan, paid leave time including Paid Family Leave, employer retirement savings contributions, and on-site mindfulness meditation sessions and other wellness initiatives throughout the year.
**Race, Equity, and Inclusion**

We are taking the steps necessary to become an antiracist institution. This means we are committed to dismantling racism both within our institution and the wider community and to transforming our professional relationships and activities to align with this vision. Through our [Racial Equity and Inclusion Initiative](https://www.vera.org/racial-equity-and-inclusion), we offer trainings to build organizational capacity and create formal and informal channels for discussion. We have created a Racial Equity Action Plan that spells out some of our key goals and commitments.

**Professional Development**

As part of our commitment to staff, Vera is proud to offer unique opportunities for professional development.

Learning/Sharing Incentives: Vera supports staff learning and sharing in many forms, including:

- **Publication incentive awards.** To recognize the amount of work and time that goes into writing mission- or strategy-connected articles, self-published multimedia projects, and conference-related publications, Vera rewards staff with $1,000.
- **Conference support.** To aid both idea and professional development, Vera pays for staff to attend relevant conferences, including registration fees and travel. The only requirement attached to this support is that the Veran report back what they learn to interested colleagues.
- **Peer-to-peer capacity building.** This fund supports time and travel for staff to learn from each other, fostering a culture of constant personal and interpersonal development. For example, the fund might help a staff member observe a peer facilitate a meeting with people who work at a prison or immigrant detention center, meet with a coworker to learn how they successfully broadcasted Vera events, or assist another team with hands-on data collection.

Idea Pipeline investments: Any Veran may apply for more significant internal funding to pilot a project that has the potential to become an important new area of work for Vera. The idea pipeline is part of our journey to be more equitable internally by providing a broader range of staff with a path to design new work that will impact the justice field.

**Environment**

Vera encourages opportunities during and after work to strengthen bonds and create meaningful relationships. We host a monthly staff breakfast, sponsor coffee meet-ups, organize brown bag learning opportunities and, twice a year, we convene all staff for a series of workshops and fun. Learn a little more about why we come to work.

At no time since the early 1970s has there been such potential to reform our justice system. More and more Americans are demanding bolder solutions, concrete and significant change in more places, and resilient organizations capable of making the most of emerging opportunities. Vera is stepping up to this challenge by driving measurable change and producing new insights to radically transform American justice around the values of human dignity and opportunity for everyone.

**SEVERAL OPENINGS – Please check their website for listings:** [https://www.vera.org/careers](https://www.vera.org/careers)

---

**Clean Water Advocate | Work for Progress | Washington, DC**

**Environment America Clean Water Advocate**

Attention Job Seekers: In light of the current COVID-19 pandemic, we want to assure you that Environment America is actively hiring for this position, and we welcome your applications.

Clean water is a core environmental value. Our rivers, lakes and streams are central to nature and our engagement with it. We swim, fish, canoe, kayak or just wonder at the stunning scenery and wildlife around our waterways. They provide us with clean drinking water. We should be doing all we can to protect them.

Yet pollution still flows into our water—PFAS and other chemicals, manure from factory farms, toxic coal ash, sewage overflows, lead from pipes, and more. It’s time to shift our economy from pollution to prevention and ensure that all our water is clean.

Environment America is seeking a **Clean Water Advocate** to advance solutions to the biggest pollution challenges facing our waterways. The Clean Water Advocate will work with our experienced team of lobbyists, researchers, organizers, and communications experts on advocacy campaigns for bold policy changes that win the hearts and minds of our fellow Americans.

If you want to work hard, challenge yourself, and make an actual impact on these issues, then this could be the right job for you.

**KEY RESPONSIBILITIES INCLUDE**

- **Advocacy:** Present a compelling case for strong action on clean water to decision-makers through lobbying, testifying at hearings, and producing powerful written materials.
Coalition Building: Engage support from diverse and powerful allies and cultivate relationships with them over time.

Media and Visibility: Earn media attention and digital visibility, and build relationships with reporters. Speak and network at conferences to become a recognized expert on the issues.

Program Development: Participate in policy development, engage in research, and help create winning strategies and powerful messaging for our clean water program.

Grassroots Mobilization: Mobilize citizens with compelling and timely opportunities for action.

Fundraising: Write grant proposals, build relationships with foundation staff, and raise money from donors, to bring more resources to our campaigns.

Recruitment: Recruit staff, interns and volunteers to increase our impact.

QUALIFICATIONS
The ideal candidate will be:

• An experienced communicator with excellent writing and verbal communication skills.
• Creative, effective at solving complex problems, and a strategic thinker with excellent judgement and discretion.
• A good people-person/listener with a track record of successful access-building.
• Well-organized and able to track multiple campaign projects and organizational priorities such as fundraising and recruitment.
• Three plus years of experience in grassroots organizing, coalition-building, campaign politics and/or advocacy.
• A team player, with the passion and grit to build a movement and do what it takes to get the work done.

COMPENSATION: Target annual compensation for this position is commensurate with the relevant professional experience and/or advanced degrees that a candidate has. We value experience with campaigns, advocacy at the federal level and grassroots organizing. Environment America offers a competitive benefits package.

LOCATION: The ideal location for this position is Washington, DC, but we will consider other locations (Denver, Boston and Chicago in particular) for the right candidate who is willing and able to travel.

APPLY: To apply, fill out our online application here.

Environment America is part of The Public Interest Network, which operates and supports organizations committed to a shared vision of a better world and a strategic approach to getting things done. Visit https://jobs.environmentamerica.org/core-values.html for things you should know about our network when you apply.

Right now, our partner U.S PIRG is working to ensure that everyone who needs a COVID-19 test gets one. The pandemic has affected thousands of Americans, and killed dozens already, but doctors still can’t get tests for those that need it. Please take action by calling on the new testing chief to adopt a plan that will help ensure that everyone who needs a test gets a test: https://uspirg.webaction.org/p/dia/action4/common/public/?action_KEY=37037

Environment America is an equal opportunity employer.

Benefits: Environment America offers a competitive benefits package.

• Collaborating with partner organizations to design and implement report ideas and to maximize distribution of our product.
• Writing op-eds, blog entries and journal articles that insert our findings into the public debate.
• Participating in trainings, presentations and panels.
• Learning the skills of canvassing and managing a fundraising operation, and running a canvass office for a partner organization during the summer months.
• Learning recruiting skills and applying them to job recruitment drives for graduating college seniors seeking careers in social change.

Qualifications
We are looking for skilled candidates with a demonstrated commitment to social change and an appreciation of the importance of political organizing. Candidates should have excellent writing skills, a problem-solving orientation, the ability to thrive under deadlines, and the ability to think critically and present persuasive arguments. We’re looking for individuals with a track record of academic success and proven leadership ability. Familiarity with quantitative analysis is a plus; as is experience in debate, public speaking, journalism, political campaigning, fundraising, and/or grassroots political organizing.

Compensation
The target annual compensation for this position is $28,000- $31,000 in the first year. Frontier Group offers a competitive benefits package. We also offer an excellent training program and opportunities for advancement.

Start Date for Current Opening: We’re accepting applications for positions starting in August 2020.

To Apply: Please apply on our website. Please include a list of references in your cover letter document. If we are interested in your application after reviewing your resume and cover letter, we will send you an email asking you to submit a writing sample and complete a brief questionnaire.

The Public Interest Network operates and supports organizations committed to a shared vision of a better world and a strategic approach to getting things done. Visit https://publicinterestnetwork.org/core-values.html to learn more.

Right now, U.S PIRG is working to ensure that everyone who needs a COVID-19 test gets one. The pandemic has affected thousands of Americans, and killed dozens already, but doctors still can’t get tests for those that need it. Please take action by calling on the new testing chief to adopt a plan that will help ensure that everyone who needs a test gets a test: https://uspirg.webaction.org/p/dia/action4/common/public/?action_KEY=37037.

Center for Public Interest Research is an equal opportunity employer
HAVE YOU CONNECTED WITH ALUMNI YET?

Office of Alumni Relations
Want to connect with alums in your area? Are you searching for jobs in a new city? Check in with our office of Alumni Relations. They can introduce you to alums in your location and/or your area of interest. Email Melissa at: alumni@vermontlaw.edu

Connect on vlsConnect
If you're looking for a directory of alums, sign up for vlsConnect if you are a recent grad. VlsConnect also hosts a job board. Check out the regional alumni groups and see if they are hosting an event near you! It's a great way to get to know other Swans because, you know - Swans Fly Together!